

ROW PERMIT

RIGHT OF WAY CONTRACTORS AND GENERAL
CONTRACTORS WORKING IN RIGHT OF WAY



AGENDA

- Arlington has a new process for permitting and tracking work in the City's right of way
- Process requires contractors to have a Business Registration with the City
- Permit Application
 - Emergency Repair: Damages to existing facilities that pose a threat to public safety
 - New Service: New Services, Replacements, and Non-Emergency repairs to existing facilities
 - Traffic Control Plan Only: Projects that don't require ROW permits; lane closures for routine maintenance

ROW PERMIT APPLICATION

- The City is implementing an online process for ROW permit applications through ArlingtonPermits.com
- To apply for Right of Way Permits you will need a Business Registration (BR) available through ArlingtonPermits.com
- Create a Login if you do not already have one in ArlingtonPermits.com
- To begin permit application – Logon to ArlingtonPermits.com. Click on “APPLY,” select Other Permits, click on “Right of Way”



1

Select type

2

Input Information



1) Click on
"APPLY" to
navigate to
Apply Page

4

Agree with terms

5

Option to pay

Building Permits

Health Permits

Land Development

Other Permits

Alarm Permit ?

Right of Way ?

Certificate of Occupancy ?

Small Cell ROW Permit ?

Garage Sale Per

Special Event P

2) Collapse or
open section
here

3) Click on
"Right of Way"

Registrations and Licenses



1

Select type

2

Input Information

3

Attach documents

4

Agree with terms

5

Option to pay

RIGHT OF WAY

Choose Subtype *

1) Select Subtype

Right of Way

Emergency Repair: Damages to existing facilities that pose a threat to public safety

New Service: New Services, Replacements, and Non-Emergency repairs to existing facilities

Traffic Control Plan Only: Projects that don't require ROW permits; lane closures for routine maintenance

2) Note Instructions



1

Select type

2

Input Information

3

Attach documents

4

Agree with terms

5

Option to pay

RIGHT OF WAY

Choose Subtype *

Emergency Repair

New Service

Traffic Control Plan - Only

Facilities

I) For this exercise select Subtype New Service

Traffic Control Plan Only: Projects that don't require ROW permits; lane closures for routine maintenance

Map will be displayed to select segments. Map may take a few seconds to load.

Search Property Segment

Click on the segments needed and click the Search button.

1) Enter an address to zoom to

Find address or place

City of Arlington, TX, City of Fort Worth, Tarrant County College, Texas Parks & Wildlife, Esri, HERE, Garmin, USGS, NGA, EPA, USDA, NPS Cedar Hill Powered by Esri

Search

Property Record

Zoom allows you to quickly navigate to your permit area.

Search Property Segment

Click on the segments needed and click the Search button.

101 Woods Dr, Arlington, TX

Search result

101 Woods Dr, Arlington, Texas, 76010

Zoom to

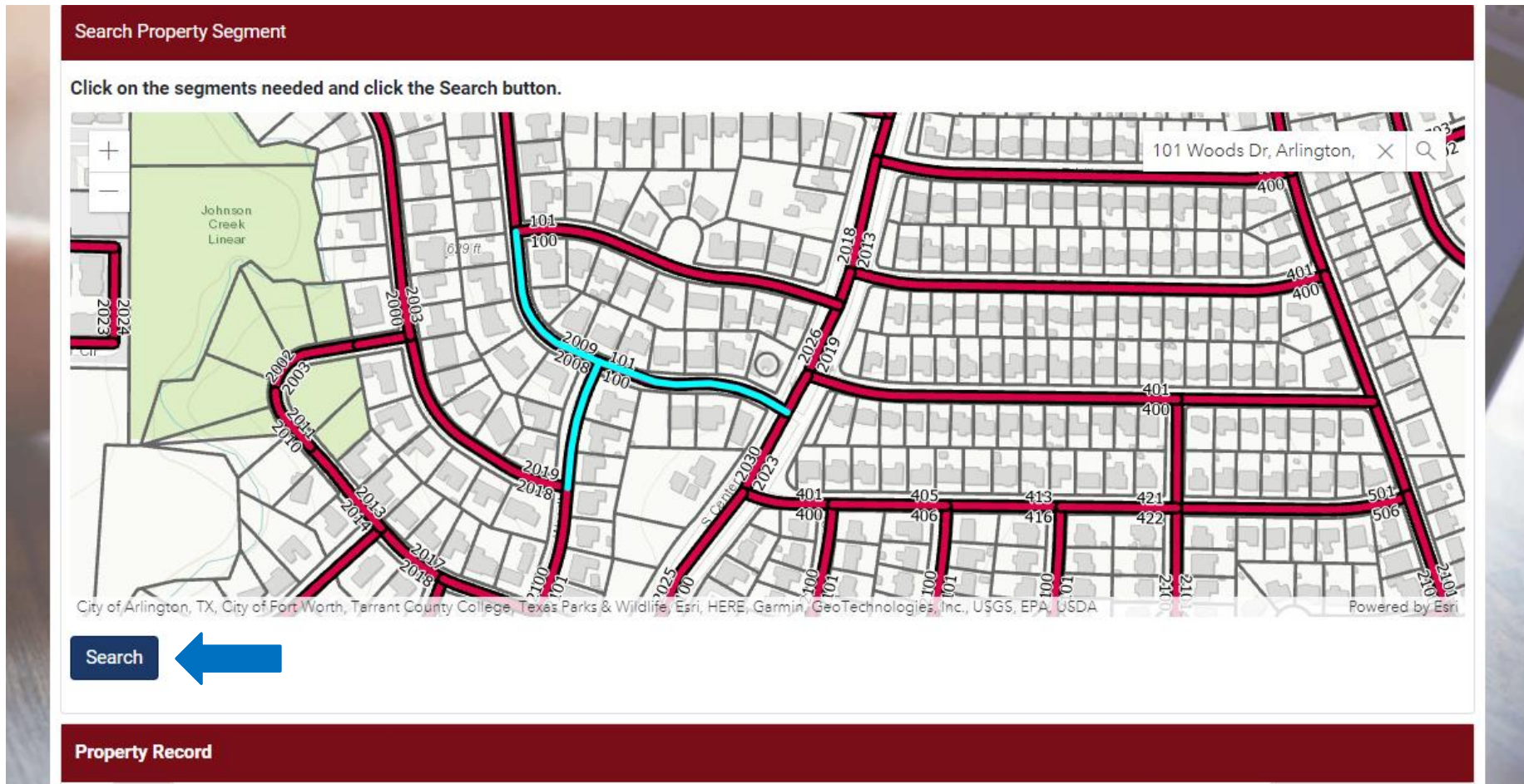
City of Arlington, TX, City of Fort Worth, Tarrant County College, Texas Parks & Wildlife, Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA, USDA

Powered by Esri

Search

Property Record

Click on the center lines of street blocks you will be doing ROW work in.
To unselect click on segment again. When finished highlighting the map click the Search button.



Clicking the Search button will bring up the list of segments for the blocks selected on the map. Pick the segments by checking the box for each one and clicking the Select button. Note: you can have multiple pages of segments.

The screenshot displays a web application interface. At the top, a map shows a grid of property blocks with several highlighted in red. Below the map is a 'Search' button. A dark red header reads 'Property Record'. Below this, there is a 'Show 10 entries' dropdown and a 'Filter Table:' input field. A table lists property records with columns for Block Number, Street, City, State, and Zip. At the bottom of the table, it says 'Showing page 1 of 1'. To the right of the table are 'Previous', '1', and 'Next' buttons. At the bottom left, there is a 'Select' button with a blue arrow pointing to it.

Block Number	Street	City	State	Zip
<input type="checkbox"/> 100-106	WOODS DR	ARLINGTON	TX	76010
<input type="checkbox"/> 101-111	WOODS DR	ARLINGTON	TX	76010
<input type="checkbox"/> 2025-2029	WOODHAVEN DR	ARLINGTON	TX	76010
<input type="checkbox"/> 2028-2028	WOODHAVEN DR	ARLINGTON	TX	76010
<input type="checkbox"/> 2009-2015	WOODS DR	ARLINGTON	TX	76010
<input type="checkbox"/> 2008-2016	WOODS DR	ARLINGTON	TX	76010

Complete the project location information, this allows you to provide details of the location since you may not be working in the entire segment for each one selected. This is a required field. Click Next button when complete.

The screenshot shows the 'Arlington Permits' website interface. At the top left is the logo for Arlington, Texas. To the right of the logo is the text 'Arlington Permits' and 'Arlington, Texas'. A navigation bar contains links for 'MY SERVICES', 'APPLY', 'RENEW', 'INSPECTIONS', 'PAY FEES', 'SEARCH', 'HELP', and a user profile 'Diane Collier'. Below the navigation bar is a progress indicator with five steps: 1. Select type, 2. Input Information, 3. Attach documents, 4. Agree with terms, and 5. Option to pay. Step 2 is currently active. The main content area is titled 'RIGHT OF WAY' and contains a dark red banner with the text 'Please complete the following:'. Below this banner is a section titled 'REQUIRED: Project Location - Beginning Street Address/Cross Streets, and Ending Street Address/Cross Streets: *'. A text input field contains the text: 'Project will be at the intersection of Woodhaven Drive and Woods Drive ending at 2005 Woodhaven, 111 Woods Drive and 2009 Woods Drive.' At the bottom right of the form, there is a blue arrow pointing to a 'Next' button. At the very bottom of the page, there is a small copyright notice: 'Copyright © City of Arlington, TX. All rights reserved.'

Complete all required fields (indicated with a red *). Any ROW Prime Contractors selected that are not included on your Business Registration (BR) will be flagged for Engineering Review. Please make sure they are listed on your BR. When you have completed the form, click Next.

Arlington Permits
Arlington, Texas

MY SERVICES **APPLY** RENEW INSPECTIONS PAY FEES SEARCH HELP Diane Collier

RIGHT OF WAY > APPLICATION NUMBER: 2761612

Right-of-Way

Project Start Date *	Project Completion Date *
<input type="text"/>	<input type="text"/>
In Easement *	In Right-of-Way *
<input type="button" value="No"/> <input type="button" value="Yes"/>	<input type="button" value="No"/> <input type="button" value="Yes"/>
Service Provider *	ROW Contractor *
<input type="text"/>	<input type="text"/>
City Project Name	City Project Number
<input type="text"/>	<input type="text"/>
Service Provider Project Coordinator *	Service Provider Contact Phone Number *
<input type="text"/>	<input type="text"/>
Service Provider Contact Email *	
<input type="text"/>	
Contractor Project Coordinator *	Contractor Phone Number *
<input type="text"/>	<input type="text"/>
Contractor Address *	Contractor Email *
<input type="text"/>	<input type="text"/>


Contractor Phone Number *

Contractor Email *

24-Hour Contact Number *

Date Barricades Removed *

City of Arlington Utilities Number

 **Next**

APPLICATION TIMELINE

- Application for new service should be a minimum of five days prior to start date
- Application should be less than 90 days prior to start date
- Line locates should be requested within 2 weeks of start date

Contractors can be added at application or prior to project start. Click “Add/Modify,” to add to contractor list or “Next” to continue application.

The screenshot shows the Arlington Permits application interface. At the top left is the logo for Arlington Permits, Arlington, Texas. To the right is a navigation menu with options: MY SERVICES, APPLY (highlighted), RENEW, INSPECTIONS, PAY FEES, SEARCH, HELP, and a user profile for Diane Collier. Below the navigation is a progress bar with five steps: 1. Select type, 2. Input Information (highlighted in red), 3. Attach documents, 4. Agree with terms, and 5. Option to pay. Below the progress bar, the breadcrumb path is 'RIGHT OF WAY > APPLICATION NUMBER: 2761617'. The main content area is titled 'ROW Project Participants' and contains a 'Contractors List' section. This section includes a 'Show 10 entries' dropdown, a 'Filter Table:' input field, and a table with columns: Business Name, Contractor Name, City Registration #, Email Address, Authorization From, and Authorization To. The table currently displays 'No records to show'. Below the table is an 'Add/Modify' button. At the bottom right of the interface, there is a large blue arrow pointing right and a 'Next' button.

ARLINGTON
Arlington, Texas

MY SERVICES APPLY RENEW INSPECTIONS PAY FEES SEARCH HELP Diane Collier

1 Select type 2 Input Information 3 Attach documents 4 Agree with terms 5 Option to pay

RIGHT OF WAY > APPLICATION NUMBER: 2761617

ROW Project Participants

Contractors List

Show 10 entries Filter Table:

Business Name	Contractor Name	City Registration #	Email Address	Authorization From	Authorization To
No records to show					

No entries to show

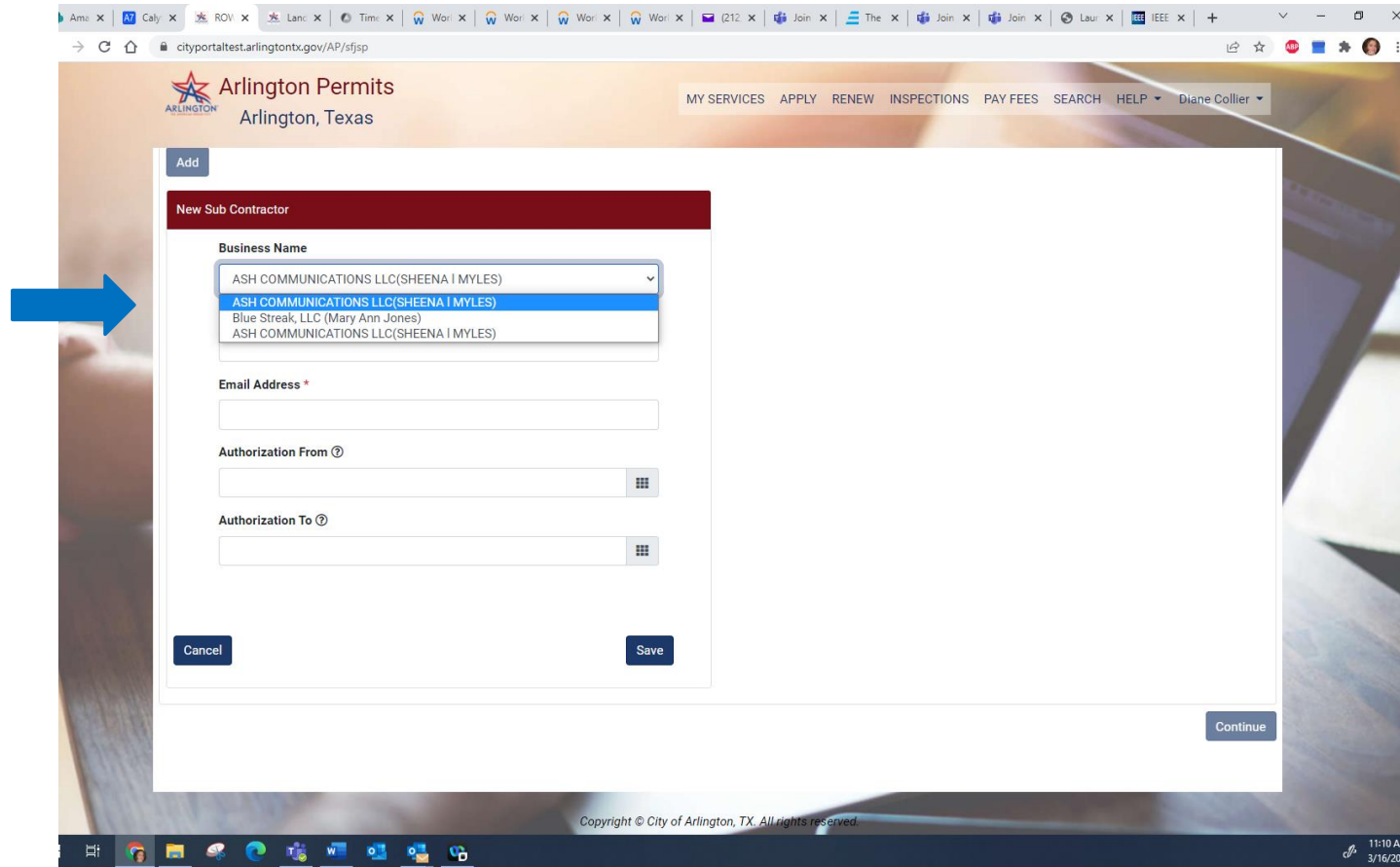
Previous Next

Add/Modify

Next

Copyright © City of Arlington, TX. All rights reserved.

When adding contractors, select from the Business Name dropdown. Only contractors on your ROW Contractor business registration will be in the list.
Authorized from and to dates are optional. Please update to dates when contractor is no longer authorized.



The screenshot displays the 'Arlington Permits' website interface. At the top, the logo for Arlington, Texas is visible, along with navigation links for 'MY SERVICES', 'APPLY', 'RENEW', 'INSPECTIONS', 'PAY FEES', 'SEARCH', and 'HELP'. A user profile for 'Diane Collier' is shown in the top right corner. The main content area features a modal window titled 'Add' with a sub-header 'New Sub Contractor'. The form includes a 'Business Name' dropdown menu, which is highlighted by a blue arrow. The dropdown list contains four entries: 'ASH COMMUNICATIONS LLC(SHEENA I MYLES)', 'ASH COMMUNICATIONS LLC(SHEENA I MYLES)', 'Blue Streak, LLC (Mary Ann Jones)', and 'ASH COMMUNICATIONS LLC(SHEENA I MYLES)'. Below the dropdown are fields for 'Email Address *', 'Authorization From', and 'Authorization To', each with a calendar icon. At the bottom of the form are 'Cancel' and 'Save' buttons. A 'Continue' button is located at the bottom right of the modal. The footer of the page reads 'Copyright © City of Arlington, TX. All rights reserved.' and the system tray shows the time as 11:10 AM on 3/16/2022.

Add required attachments for review. Include Construction Plan Set, approved Traffic Control Plan (if applicable), and approved TXDOT permit if applicable. Click “Add Attachment” to begin.

The screenshot shows the Arlington Permits website interface. At the top left is the logo for Arlington, Texas, with the text "Arlington Permits" and "Arlington, Texas". To the right is a navigation bar with links for "MY SERVICES", "APPLY", "RENEW", "INSPECTIONS", "PAY FEES", "SEARCH", "HELP", and a user profile for "Diane Collier". Below the navigation bar is a progress indicator with five steps: "1 Select type", "2 Input Information", "3 Attach documents", "4 Agree with terms", and "5 Option to pay". The "3 Attach documents" step is highlighted with a red circle. Below the progress indicator, the breadcrumb "RIGHT OF WAY > APPLICATION NUMBER: 2794050" is visible. A dark red header section contains the text "Attachment Instructions". Below this, a white box contains the text: "Required Attachments (In Adobe PDF format): Construction Plan Set (show all existing utilities, show proposed work with minimum 4' cover and 3' horizontal clearance, and profile views of all crossings showing 2' clearance with all city utilities); Approved Traffic Control Plan if applicable; Approved TXDOT permit if applicable. For your convenience, Educational Material has been attached." Below this is another dark red header section titled "Attachment List". Underneath is a table with the following columns: "Attachment Type", "Attachment Description", "File Name", "Attachment Date", "Current Version", and "Download". The table is currently empty, with the text "No records to show" centered below it. Below the table, the text "No entries to show" is displayed. At the bottom left, there is a dark blue button labeled "Add Attachment" with a blue arrow pointing to it from the left. At the bottom right, there is a dark blue button labeled "Next".


Attachment Instructions

Required Attachments (In Adobe PDF format): Construction Plan Set (show all existing utilities, show proposed work with minimum 4' cover and 3' horizontal clearance, and profile views of all crossings showing 2' clearance with all city utilities); Approved Traffic Control Plan if applicable; Approved TXDOT permit if applicable. For your convenience, Educational Material has been attached.

Attachment List

Attachment Type	Attachment Description	File Name	Attachment Date	Current Version	Download
No records to show					

No entries to show

[Add Attachment](#) 

[Next](#)

Please note Educational Material has been added to your permit attachments. This attachment will provide valuable information on ROW requirements. Click “Preview” to download.

The screenshot displays a web interface for managing attachments. At the top, a dark red header contains the word "Attachments". Below this, a text block provides instructions: "Required Attachments (In Adobe PDF format): Construction Plan Set (show all existing utilities, show proposed work with minimum 4' cover and 3' horizontal clearance, and profile views of all crossings showing 2' clearance with all city utilities); Approved Traffic Control Plan if applicable; Approved TXDOT permit if applicable." Below the instructions, there is a "Show 10 entries" control and a "Filter Table:" search box. A table with the following columns is shown: Attachment Type, Attachment Description, File Name, Attachment Date, Current Version, and Preview. One row is visible with the following data: Educational Material, Educational Material, ROW_General_Requirements, 2022-03-14 09:54, Yes, and a "Preview" button. Below the table, it says "Showing page 1 of 1" and includes "Previous", "1", and "Next" navigation buttons. At the bottom left, there is an "Add New" button with a help icon. A large blue callout box with a red border and a blue arrow points to the "Add New" button, containing the text "Click Add New to attach files". At the bottom right, there is a "Continue" button. The background of the screenshot shows a person's hand on a laptop keyboard.

Attachment Type	Attachment Description	File Name	Attachment Date	Current Version	Preview
Educational Material	Educational Material	ROW_General_Requirements	2022-03-14 09:54	Yes	Preview

Showing page 1 of 1

[Add New](#) [Previous](#) **1** [Next](#) [Continue](#)

Select Attachment type, provide description and choose file.

The screenshot shows the 'Attachments' section of a web application. At the top, there is a dark red header with the word 'Attachments'. Below it, a text block lists required attachments: 'Required Attachments (In Adobe PDF format): Construction Plan Set (show all existing utilities, show proposed work with minimum 4' cover and 3' horizontal clearance, and profile views of all crossings showing 2' clearance with all city utilities); Approved Traffic Control Plan if applicable; Approved TXDOT permit if applicable.' Below this, there is a 'Show 10 entries' dropdown and a 'Filter Table:' search box. A table with columns 'Attachment Type', 'Attachment Description', 'File Name', 'Attachment Date', 'Current Version', and 'Preview' contains one entry: 'Educational Material' with description 'Educational Material', file name 'ROW_General_Requirements', date '2022-03-14 09:54', and version 'Yes'. Below the table is a 'Showing page 1 of 1' indicator and 'Previous 1 Next' navigation buttons. An 'Add New' button with a help icon is on the left. Below the table, a paragraph explains how to add attachments: 'Add attachments by entering information below and then selecting your files to upload. Click on the Choose file to locate the file on your PC to upload. Click on or highlight the file to upload. Click on Open. Click on + Upload Attachment. You should get a message that states, "Successfully uploaded Attachment file"'. Below this is a form with three fields: 'Attachment Type *' (dropdown menu with 'Construction Plan' selected), 'Attachment Description' (text input with 'Detailed project plans'), and 'Attachment File *' (file selection button labeled 'Choose File' and 'SA16.pdf'). At the bottom of the form are 'Cancel Upload', 'Upload Attachment', and 'Continue' buttons. Four blue callout boxes with red arrows point to the 'Attachment Type' dropdown, the 'Attachment Description' text input, the 'Choose File' button, and the 'Upload Attachment' button.

Attachments

Required Attachments (In Adobe PDF format): Construction Plan Set (show all existing utilities, show proposed work with minimum 4' cover and 3' horizontal clearance, and profile views of all crossings showing 2' clearance with all city utilities); Approved Traffic Control Plan if applicable; Approved TXDOT permit if applicable.

Show 10 entries Filter Table:

Attachment Type	Attachment Description	File Name	Attachment Date	Current Version	Preview
Educational Material	Educational Material	ROW_General_Requirements	2022-03-14 09:54	Yes	Preview

Showing page 1 of 1

Previous 1 Next

Add New ?

Add attachments by entering information below and then selecting your files to upload. Click on the Choose file to locate the file on your PC to upload. Click on or highlight the file to upload. Click on Open. Click on + Upload Attachment. You should get a message that states, "Successfully uploaded Attachment file"

Attachment Type * Attachment Description Attachment File *

Construction Plan Detailed project plans Choose File SA16.pdf

Cancel Upload Upload Attachment Continue

1) Click on field to open dropdown menu

2) Type in description without special characters

3) Click Choose File to open your directory and select a file.

4) Click Upload Attachment

System provides a message to confirm upload.
“Add New” for more files, “Continue” to move to next step.

The screenshot shows the Arlington, Texas online portal. At the top, there is a navigation bar with the city logo and name, and a menu with options: MY SERVICES, APPLY, RENEW, INSPECTIONS, PAY FEES, SEARCH, HELP, and a user profile for Diane Collier. Below the navigation bar is a green confirmation message: "Successfully uploaded Attachment file" with a checkmark icon and "1 of 1" with navigation arrows. The main content area is titled "Attachments" and contains instructions for required attachments in Adobe PDF format. Below the instructions is a "Show 10 entries" dropdown and a "Filter Table:" input field. A table lists two attachments: "Construction Plan" (Detailed project plans, SA16, 2022-03-14 10:35, Yes) and "Educational Material" (Educational Material, ROW_General_Requirements, 2022-03-14 09:54, Yes). Each row has a "Preview" button. Below the table is a "Showing page 1 of 1" message and a pagination control with "Previous", "1", and "Next" buttons. At the bottom left is an "Add New" button with a help icon, and at the bottom right is a "Continue" button.

Attachments

Required Attachments (In Adobe PDF format): Construction Plan Set (show all existing utilities, show proposed work with minimum 4' cover and 3' horizontal clearance, and profile views of all crossings showing 2' clearance with all city utilities); Approved Traffic Control Plan if applicable; Approved TXDOT permit if applicable.

Show entries Filter Table:

Attachment Type	Attachment Description	File Name	Attachment Date	Current Version	Preview
Construction Plan	Detailed project plans	SA16	2022-03-14 10:35	Yes	Preview
Educational Material	Educational Material	ROW_General_Requirements	2022-03-14 09:54	Yes	Preview

Showing page 1 of 1

[Add New](#) [?] [Previous](#) **1** [Next](#)

[Continue](#)

Click Next to continue application

The screenshot displays the Arlington Permits application interface. At the top left is the logo for Arlington Permits, Arlington, Texas. A navigation menu includes 'MY SERVICES', 'APPLY' (highlighted), 'RENEW', 'INSPECTIONS', 'PAY FEES', 'SEARCH', 'HELP', and a user profile 'Diane Collier'. A progress bar at the top shows five steps: 1. Select type, 2. Input Information, 3. Attach documents (highlighted with a red circle), 4. Agree with terms, and 5. Option to pay. Below the progress bar, the breadcrumb 'RIGHT OF WAY > APPLICATION NUMBER: 2794050' is visible. A dark red header section contains the title 'Attachment Instructions'. The main content area provides instructions for required attachments in Adobe PDF format, including Construction Plan Set, Approved Traffic Control Plan, and Approved TXDOT permit. Below this is another dark red header section titled 'Attachment List', which contains a table with columns for Attachment Type, Attachment Description, File Name, Attachment Date, Current Version, and Download. The table lists two attachments: 'Construction Plan' and 'Educational Material'. At the bottom left is an 'Add Attachment' button, and at the bottom right is a large blue arrow pointing right next to a 'Next' button.

Arlington Permits
Arlington, Texas

MY SERVICES **APPLY** RENEW INSPECTIONS PAY FEES SEARCH HELP ▼ Diane Collier ▼

1 Select type 2 Input Information **3 Attach documents** 4 Agree with terms 5 Option to pay

RIGHT OF WAY > APPLICATION NUMBER: 2794050

Attachment Instructions

Required Attachments (In Adobe PDF format): Construction Plan Set (show all existing utilities, show proposed work with minimum 4' cover and 3' horizontal clearance, and profile views of all crossings showing 2' clearance with all city utilities); Approved Traffic Control Plan if applicable; Approved TXDOT permit if applicable. For your convenience, Educational Material has been attached.

Attachment List

Attachment Type	Attachment Description	File Name	Attachment Date	Current Version	Download
Construction Plan	Detailed project plans	SA16	2022-03-14 10:35	Yes	Download
Educational Material	Educational Material	ROW_General_Requirements	2022-03-14 09:54	Yes	Download

Showing page 1 of 1

[Add Attachment](#)

[Next](#)

Clicking “I Agree” will submit the permit application. Clicking “I Disagree” will void the permit application.

Arlington Permits
Arlington, Texas

MY SERVICES **APPLY** RENEW INSPECTIONS PAY FEES SEARCH HELP Diane Collier

1 Select type 2 Input Information 3 Attach documents **4 Agree with terms** 5 Option to pay

RIGHT OF WAY > APPLICATION NUMBER: 2761617

Please Confirm the following details:

I hereby certify that I have read and examined the application and know the same to be true and correct. All provisions of law and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local ordinances regulating construction, the performance of construction, or the use of land including ROW or structure.

ROW General Requirements link from your My Services page. Click on the permit details, operating procedures and helpful information. Click on the permit details link from the bottom of the page.

Clicking “I Disagree” will void your application. To reapply, start over.

Clicking “I Agree” will submit your application.

I Disagree I Agree

Copyright © City of Arlington, TX. All rights reserved.

Basic information for the permit will be displayed.

The screenshot displays the 'Arlington Permits' website interface. At the top left is the logo for Arlington, Texas, featuring a star and the text 'ARLINGTON TEXAS'. To its right, the text 'Arlington Permits' and 'Arlington, Texas' is displayed. A navigation menu at the top right includes links for 'MY SERVICES', 'APPLY' (highlighted in blue), 'RENEW', 'INSPECTIONS', 'PAY FEES', 'SEARCH', 'HELP', and a user profile for 'Diane Collier'. The main content area is divided into sections: 'Application Statement' (a dark red header), 'Application Details' (a dark red header), and 'PAYMENT DETAILS' (a dark red header). Under 'Application Details', the following information is shown: 'Number: 2021 107856 000 00 ROW', 'Type:' (with no value), 'Description: 2025-2029 WOODHAVEN DR', and 'Status: In Review'. Under 'PAYMENT DETAILS', the information includes: 'Registered User: Diane Collier', 'Email Address: dbcollier@ymail.com', 'Current Date: 2021-12-28', 'Amount Due: \$ 0.0', and 'Interim Receipt Date: 2021-12-28'. A blue button labeled 'Apply for another permit' is located at the bottom of the content area. At the very bottom of the page, a copyright notice reads 'Copyright © City of Arlington, TX. All rights reserved.'

Arlington Permits
Arlington, Texas

MY SERVICES **APPLY** RENEW INSPECTIONS PAY FEES SEARCH HELP Diane Collier

Application Statement

Application Details

Number: 2021 107856 000 00 ROW

Type:

Description: 2025-2029 WOODHAVEN DR

Status: In Review

PAYMENT DETAILS

Registered User: Diane Collier

Email Address: dbcollier@ymail.com

Current Date: 2021-12-28

Amount Due: \$ 0.0

Interim Receipt Date: 2021-12-28

[Apply for another permit](#)

Copyright © City of Arlington, TX. All rights reserved.

REVIEWING AND UPDATING YOUR PERMIT INFORMATION

- Reasons you will need to update your permit
 - You may need to update the road segments you will be working in
 - You may have informational items that have changed
 - You have submitted your line locate request through 811 and Ask Arlington and need to enter the 811 Ticket Number and the request number from Ask Arlington (City of Arlington Utilities Number) on your permit
 - You have identified or changed your contractors
 - Note: to add contractors they need to be included on your Business Registration (BR)
 - You may need to add or update attachments
- Permit updates such as segment changes can trigger additional reviews
- Status of review processes are available on the permit view

To edit a permit, go to “My Services” and select from “My Permits” by clicking on permit number.

Arlington Permits
Arlington, Texas

MY SERVICES APPLY RENEW INSPECTIONS PAY FEES SEARCH HELP Diane Collier

Shown below are the permits you have applied for. Click on the **Permit Number** link to view the details for that permit

My Permits

Show 10 entries Filter Table:

Copy CSV Print Column visibility

Permit Number	Address	Status	Expiry Date	Balance
2022 022611 000 00 ROW	201-203 S MESQUITE ST	In Review		\$0.00
2022 022610 000 00 ROW	100-106 WOODS DR	In Review		\$0.00
2021 083868 000 00 SC		Application Incomplete		\$0.00

Showing page 1 of 1

Previous 1 Next

My License and Registration

Show 10 entries Filter Table:

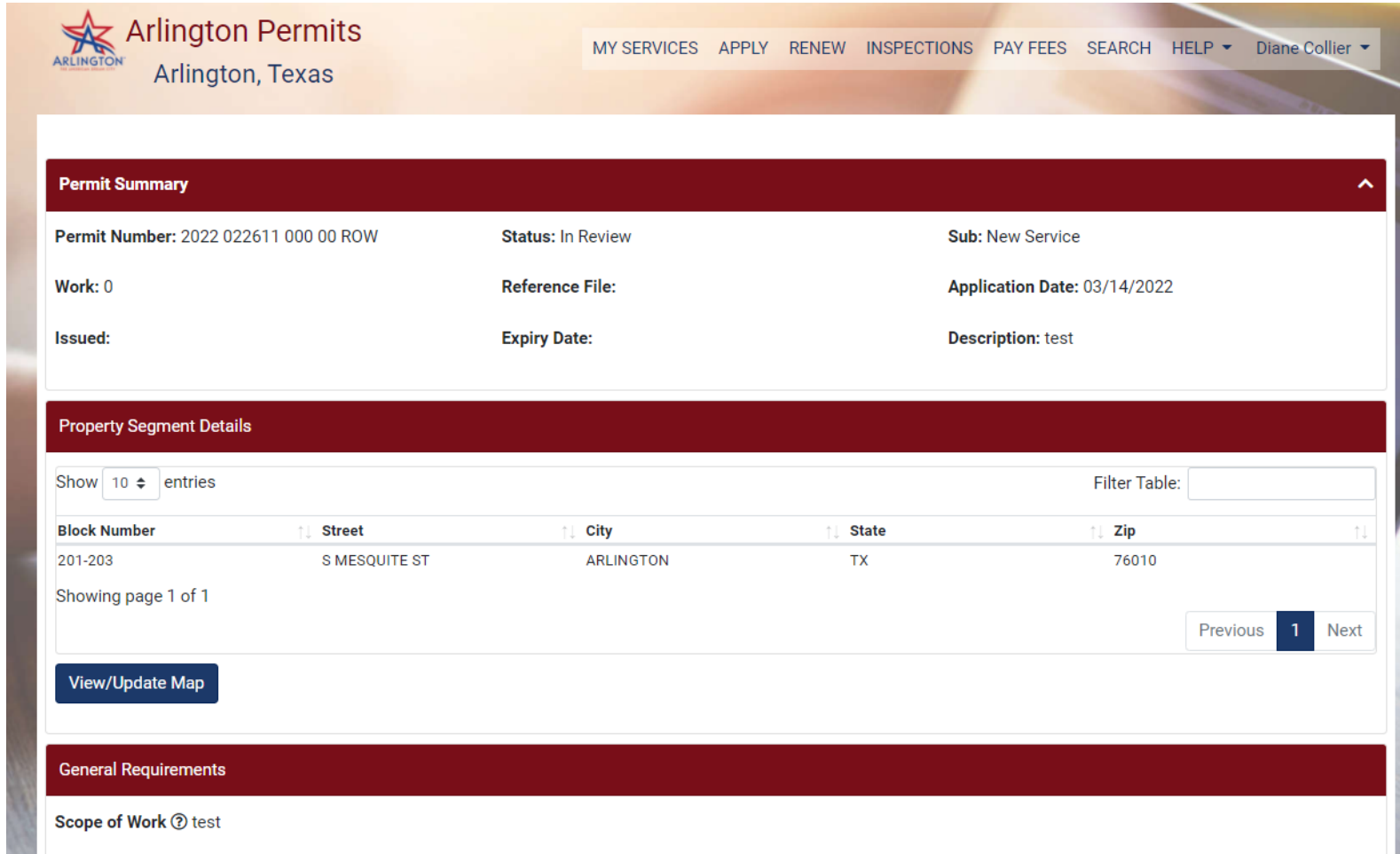
Copy CSV Print Column visibility

Permit Number	License Type	Name	Status	Expiry Date	Balance
22 022615 000 00 BR	Business Registration-ROW Contractor	Diane Bowen Collier(Diane Collier)	Active	03/14/2023	\$0.00

Showing page 1 of 1

Previous 1 Next

To change street segments, click “View/Update Map.” Update works the same as initial selection.



Arlington Permits
Arlington, Texas

MY SERVICES APPLY RENEW INSPECTIONS PAY FEES SEARCH HELP Diane Collier

Permit Summary

Permit Number: 2022 022611 000 00 ROW **Status:** In Review **Sub:** New Service
Work: 0 **Reference File:** **Application Date:** 03/14/2022
Issued: **Expiry Date:** **Description:** test

Property Segment Details

Show 10 entries Filter Table:

Block Number	Street	City	State	Zip
201-203	S MESQUITE ST	ARLINGTON	TX	76010

Showing page 1 of 1

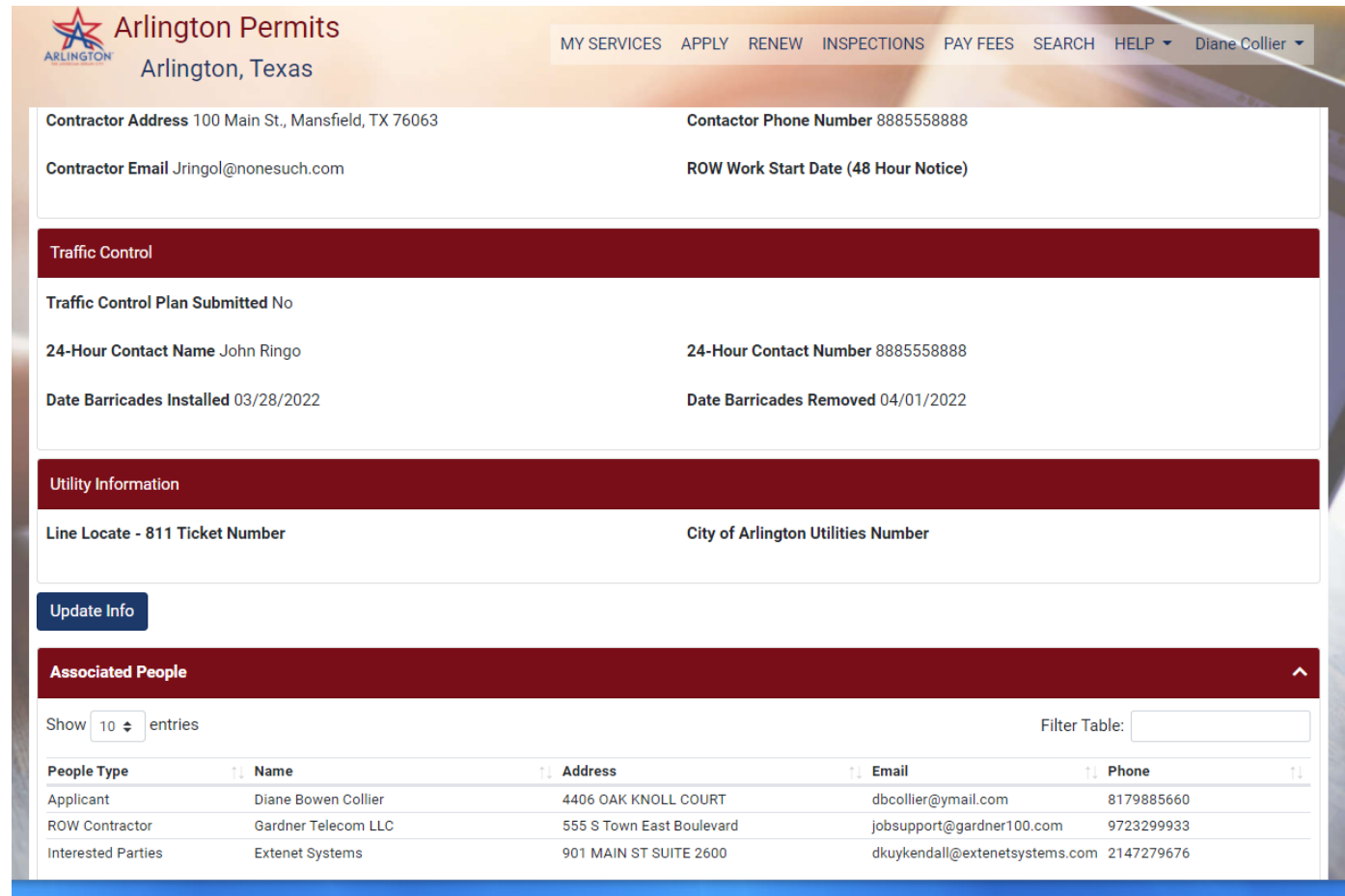
Previous 1 Next

View/Update Map

General Requirements

Scope of Work test

To update permit information, scroll down permit to “Update Info” button. Updating info will work the same as initial entry.

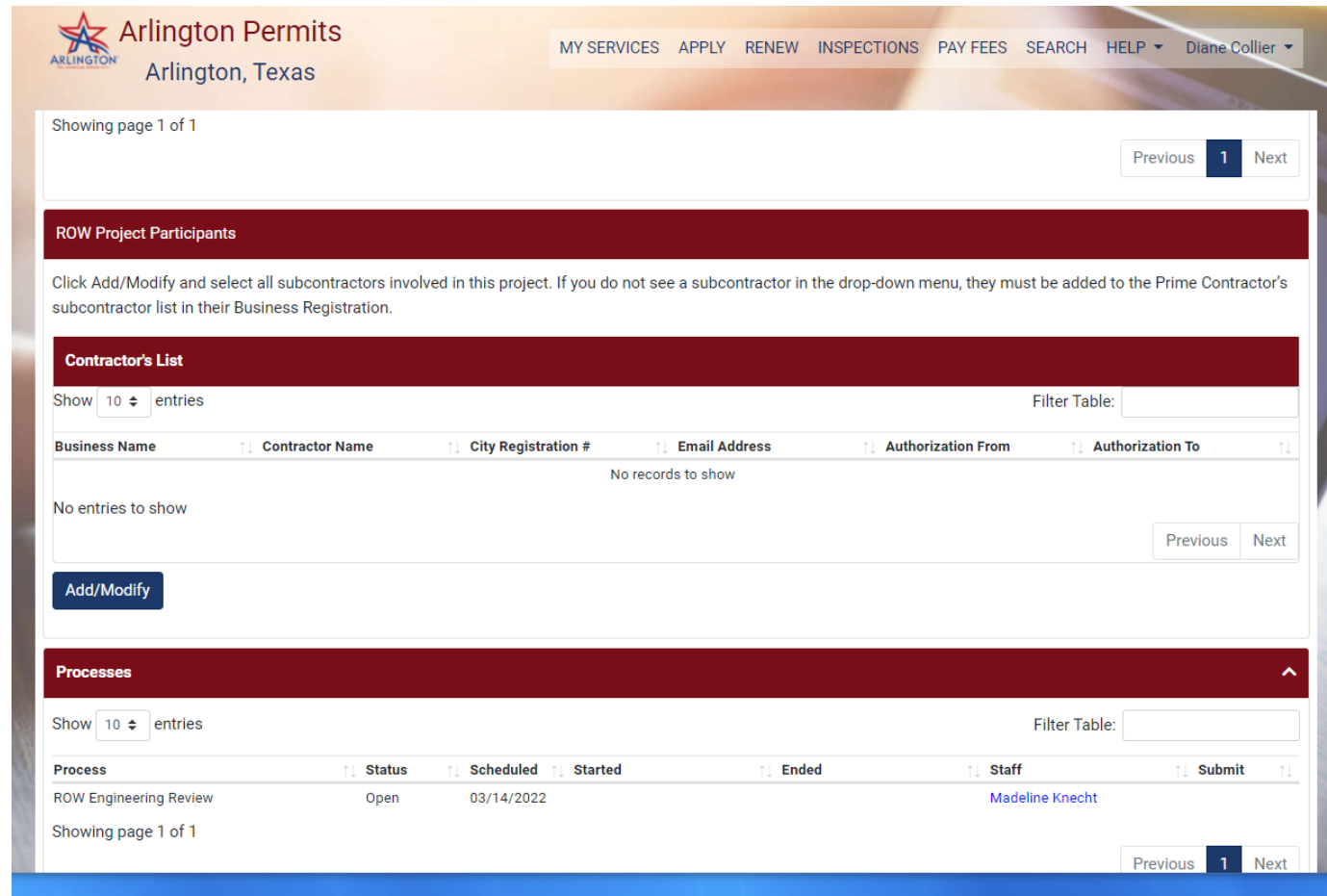


The screenshot displays the Arlington Permits web application interface. At the top, the logo for Arlington Permits is visible, along with navigation links: MY SERVICES, APPLY, RENEW, INSPECTIONS, PAY FEES, SEARCH, HELP, and a user profile for Diane Collier. The main content area is divided into several sections:

- Contractor Information:** Contractor Address (100 Main St., Mansfield, TX 76063), Contractor Phone Number (8885558888), Contractor Email (Jringol@nonesuch.com), and ROW Work Start Date (48 Hour Notice).
- Traffic Control:** Traffic Control Plan Submitted No, 24-Hour Contact Name (John Ringo), 24-Hour Contact Number (8885558888), Date Barricades Installed (03/28/2022), and Date Barricades Removed (04/01/2022).
- Utility Information:** Line Locate - 811 Ticket Number and City of Arlington Utilities Number.
- Update Info:** A blue button with white text, highlighted by a blue arrow pointing to it from the left.
- Associated People:** A section with a table listing associated individuals. It includes a dropdown for 'Show 10 entries' and a 'Filter Table' input field.

People Type	Name	Address	Email	Phone
Applicant	Diane Bowen Collier	4406 OAK KNOLL COURT	dbcollier@gmail.com	8179885660
ROW Contractor	Gardner Telecom LLC	555 S Town East Boulevard	jobsupport@gardner100.com	9723299933
Interested Parties	Extenet Systems	901 MAIN ST SUITE 2600	dkuykendall@extenetsystems.com	2147279676

To update “Contractor’s List,” scroll down permit to “Add/Modify” button. Updating contractors will work the same as initial entry.



Arlington Permits
Arlington, Texas

MY SERVICES APPLY RENEW INSPECTIONS PAY FEES SEARCH HELP Diane Collier

Showing page 1 of 1

Previous 1 Next

ROW Project Participants

Click Add/Modify and select all subcontractors involved in this project. If you do not see a subcontractor in the drop-down menu, they must be added to the Prime Contractor's subcontractor list in their Business Registration.

Contractor's List

Show 10 entries Filter Table:

Business Name	Contractor Name	City Registration #	Email Address	Authorization From	Authorization To
No records to show					

No entries to show

Previous Next

Add/Modify

Processes

Show 10 entries Filter Table:

Process	Status	Scheduled	Started	Ended	Staff	Submit
ROW Engineering Review	Open	03/14/2022			Madeline Knecht	

Showing page 1 of 1

Previous 1 Next

To see process statuses, scroll down permit to the Process Section

To add attachments, scroll down to “Modify Attachments.” Uploading attachment will work the same as initial entry.



The screenshot shows the Arlington Permits web application interface. At the top, there is a navigation bar with the Arlington Permits logo and the text 'Arlington, Texas'. To the right of the logo, there are links for 'MY SERVICES', 'APPLY', 'RENEW', 'INSPECTIONS', 'PAY FEES', 'SEARCH', 'HELP', and a user profile dropdown for 'Diane Collier'. Below the navigation bar, there are three main sections: 'Processes', 'Attachment List', and 'Fees and Payments'. Each section has a 'Show 10 entries' dropdown and a 'Filter Table:' input field. The 'Processes' section contains a table with one entry: 'ROW Engineering Review' with status 'Open', scheduled date '03/14/2022', and staff 'Madeline Knecht'. The 'Attachment List' section contains a table with two entries: 'Construction Plan' (Detailed project plans, SA16, 2022-03-14 10:35) and 'Educational Material' (Educational Material, ROW_General_Requirements, 2022-03-14 09:54). Both entries have a 'Download' button. Below the 'Attachment List' table is a 'Modify Attachments' button. The 'Fees and Payments' section is partially visible at the bottom.

Processes

Show 10 entries Filter Table:

Process	Status	Scheduled	Started	Ended	Staff	Submit
ROW Engineering Review	Open	03/14/2022			Madeline Knecht	

Showing page 1 of 1

Previous 1 Next

Attachment List

Show 10 entries Filter Table:

Attachment Type	Attachment Description	Attachment File Alias	Attachment Date	Current Version	Download
Construction Plan	Detailed project plans	SA16	2022-03-14 10:35	Yes	Download
Educational Material	Educational Material	ROW_General_Requirements	2022-03-14 09:54	Yes	Download

Showing page 1 of 1

Previous 1 Next

Modify Attachments

Fees and Payments

Show 10 entries Filter Table:

QUESTIONS

CONTACT:

STUART YOUNG

STUART.YOUNG@ARLINGTONTX.GOV

817-459-6581