

Nālandā
UNIVERSITY

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Student
Handbook

2020-21



THE NALANDA WAY

One of the objectives of the Nalanda University is “to contribute to the promotion of regional peace and vision by bringing together the future leaders of the East Asia, who by relating to their past history can enhance their understanding of each other's perspectives and to share that understanding globally” (Nalanda University Act, 2010 (No. 39 of 2010; 21st September, 2010).

The logo of the Nalanda University illustrates the central idea of Nalanda, as articulated in “The Nalanda Way” –“man living in harmony with man, man living in harmony with nature, and man living as part of nature.”



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नालंदा
युनिवर्सिटी

Man living in harmony with man will be advanced in part through study of the humanities. Man living in harmony with nature recognizes the importance of studying and furthering the sciences. Man living as part of nature is predicated on creating a community that harmonizes with its local environment.

As a graphic, this logo is a “rebus”; “on the one hand, it depicts a tree, which is significant as a symbol of nature, significant because of the Bodhi tree's importance to the story of Nalanda, and significant because the tree is a metaphor for life and of giving. On the other hand, it shows interlinked figures of the people who have come together to create this new university”.

“For centuries Nalanda was a beacon of learning which attracted scholars from all over Asia and became a symbol of intra-Asia wisdom and interaction. It is now poised to embark on a similar journey on an expanded scale with Asia-Pacific and Indian Ocean countries joining in. If the world's future lies in achieving a multi-polar system, it is necessary that an institution such as Nalanda charts the course of new knowledge system for the 21st century. The objective is to create knowledge spaces for “Man-Making education”, empowering Nalanda students to enhance human values and improve lives across the world”.

Prof. Sunaina Singh

Vice Chancellor, Nalanda University

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Disclaimer

While every effort has been made to ensure that the information contained in The Student Handbook is reliable and accurate at the time of publication, the University accepts no responsibility or liability for the accuracy or completeness of the information given in the Handbook. The University reserves the right to make changes to any part of the content of the Handbook, as it deems appropriate. It may do so at any time without notice.

ABOUT NALANDA UNIVERSITY

Located in Rajgir, a town in the northern Indian state of Bihar, Nalanda is a postgraduate, research intensive, International University supported by the participating countries of the East Asia Summit. The University is inspired by the academic excellence and global vision of the ancient Nalanda, which was the oldest known centre of organized higher education in the world. Like its historic predecessor, Nalanda University aspires to meet and set global standards of academic excellence and research, and enables capacity building in all areas of higher learning.

The Government of India shared the proposal for revival of the ancient Nalanda University with leaders of the East Asia Summit (EAS) in January, 2007. The Member States welcomed the regional initiative and Intergovernmental Memorandums of Understanding to that effect were signed by 17 countries. The University came into existence on November 25, 2010 by a special Act of the Indian Parliament and has been designated as an "institution of national importance". It is administered by the Ministry of External Affairs, Government of India and has

the Hon'ble President of India, Shri Ram Nath Kovind as its Visitor. Dr Vijay Bhatkar (Chancellor) and Prof Sunaina Singh (Vice-Chancellor), along with the other members of the Governing Board are responsible for all the policies and directions to the University, and management of its affairs.

Nalanda University enrolled its first batch of students in the fall of 2014 in two schools, "The School of Ecology and Environment Studies" and "The School of Historical Studies". The University inaugurated "The School of Buddhist studies, Philosophy and Comparative Religions" in 2016-17. In the academic year 2019-20, the School of Languages and Literature/Humanities was introduced. From this academic year, the School of Management Studies started offering courses.

Nalanda Ethos

The academic ethics of Nalanda University, as a new avatar of the old, denotes upholding and nourishing of academic excellence, stability of social order, and progress of the mankind. This rich tradition of the ancient approves right



consciousness emergent from due deliberation for the happiness and welfare of all human beings. Nalanda academic tradition takes responsibility to acquaint a student with spirituality, scientific inquiry, philosophy, and logic. It induces the essence of Dharma for fostering the idea of equality among all social beings, irrespective of all diversity. The aim is to

envisage basic cultural and social values cherished by the Indian tradition since the hoary past. It strives to provide every human being with a dignified life and infer a healthy social and academic environment to open the avenues of knowledge of the self and others through collective aspirations and transformations.

Vice Chancellor's Message



Aspirational young scholars dream of a journey that leads to a successful future. It is symbolic that you embark on that expedition in this land of knowledge. This is the Nalanda, which abstracted scholars from across the globe in quest of knowledge centuries ago. You are now the inheritors of such unsurpassable knowledge system that was the envy of many foreign scholars and statesmen: "You Indians are fortunate to inherit such knowledge. I envy you. While Greece is the country my birth, India is the country of my soul" (Queen Fredricka). I welcome you to this iconic institution of learning in the land of spirituality and knowledge that uniquely played host to the enlightened souls like

Gautam the Buddha and Mahavira. Gurus such as Aryabhata, a celebrated scholar of Mathematics and Astronomy, and Chanakya, the great economist, philosopher and political thinker, had been a part of this ancient land of transcendental Indian wisdom. To be at this seat of learning is indeed providential beginning by itself.

The re-establishment of Nalanda University in its new avatar is an effort to reinvent and recapture the ancient Indian wisdom and its ethos and position it within the framework of the emerging new knowledge paradigms in the contemporary global ethos. The University therefore works in a new climate of niche subjects with the unique objective of contributing to the promotion of universal piece and global harmony by creating future thought leaders of the world. Towards this noble endeavor we are supported by the 18 participatory countries of the East Asia Summit. I hope you will realise and celebrate on being part of this avant-garde knowledge route.

Another objective of the University is well articulated by the logo of the University, as "The Nalanda Way"- man living in harmony with man, man living in harmony with nature, and man living as a part of nature. It epitomizes, to me, the unique coming together of people from across

geographies, bound together by civilizational and cultural linkages, towards creating new knowledge repository for the world.

A University's primary telos is to infuse innovative dimensions in your personality, to teach to be inventive, original and humble. "We shall not cease from exploration" (T.S.Eliot). I hope we help you embark on this creative voyage with renewed imagination and vigour. This year will be special for all of us as we prepare to begin on a new journey of setting up benchmarks and achieving them. We have an academic framework which is more research oriented along with Cafeteria Model that will give you an opportunity to pick and choose subjects of your interest from an interdisciplinary platter.

I assuredly believe that you, as part of the Nalanda family, conduct yourselves in compliance with the worthy name and heritage of Nalanda. Our rules are simply but a firm art of our value system. The diversity of age, race, religion, region, country and culture at Nalanda is unique and you will undoubtedly have a lot of opportunities to learn from this multicultural interactive mode of life. I hope your sojourn at Nalanda University, now a new home, proves to be a life enriching and transforming experience. Do not hesitate to approach us if you do require any help. I wish you all the best for a very fulfilling and fruitful academic year ahead.

Jai Hind.

Prof. Sunaina Singh

Vice Chancellor, Nalanda University

Academic Calendar

The academic year is divided into two semesters, each of twenty weeks duration of teaching, exams, evaluation etc. The fall semester starts in the first week of August and ends in the third week of December. The Spring semester starts in the first week of January and ends in the third week of May.

ACADEMIC CALENDAR SEMESTER- I & III (August-December, 2020*)			
Instructional Period	From	To	Duration
Week 01 - Week 07	03 August 2020	18 September 2020	7 Weeks
Mid Semester Preparatory Week	21 September 2020	25 September 2020	1 Week
Mid Semester Examinations	28 September 2020	02 October 2020	1 Week
Week 08 – Week 14	05 October 2020	20 November 2020	7 Weeks
Reading Week	23 November 2020	27 November 2020	1 Week
End Semester Examinations	30 November 2020	11 December 2020	2 Weeks
Evaluation Week	14 December 2020	18 December 2020	1 Week
Winter Vacation	21 December 2020	01 January 2021	2 Weeks
Holidays *			
Id-UI-Zuha (Bakrid) : August 01, 2020 (Saturday)			
Independence Day: August 15, 2020 (Saturday)			
Muharram: August 30, 2020 (Sunday)			
Mahatma Gandhi's Birthday: October 02, 2020 (Friday)			
Dussehra: October 25, 2020 (Sunday)			
Milad-un-Nabi or Id-e-Milad: October 30, 2020 (Friday)			
Diwali (Deepavali): November 14, 2020 (Saturday)			
Chhath Pooja: November 20, 2020 (Friday)			
Guru Nanak's Birthday: November 30, 2020 (Monday)			
Christmas Day : December 25, 2020 (Friday)			

Note:

- I. Subject to change as per circular of the University
- II. Note: Only teaching weeks have been shown numerically in the "Instructional Period".
- III. The holiday list is subject to change as per University Circular/s from time to time.

ACADEMIC CALENDAR SEMESTER- II & IV (January-May, 2021)			
Instructional Period	From	To	Duration
Week 01 - Week 07	04 January 2021	19 February 2021	7 Weeks
Mid Semester Preparatory Week	22 February 2021	26 February 2021	1 Week
Mid Semester Examinations	01 March 2021	05 March 2021	1 Week
Week 08 – Week 14	08 March 2021	23 April 2021	7 Weeks
Reading Week	26 April 2021	30 April 2021	1 Week
End Semester Examinations	03 May 2021	14 May 2021	2 Weeks
Evaluation Week	17 May 2021	21 May 2021	1 Week
Summer Vacation	24 May 2021	30 July 2021	10 Weeks
Holidays *			
Republic Day: January 26, 2021 (Tuesday)			
**Maha Shivratri: March 11, 2021 (Thursday)			
Holi: March 29, 2021 (Monday)			
Good Friday: April 02, 2021 (Friday)			
Mahavir Jayanti: April 25, 2021 (Sunday)			
Idu'l Fitr: May 13, 2021 (Thursday)			
Buddha Purnima: May 26, 2021 (Wednesday)			
<i>*Subject to Change as per University Circular</i>			
<i>**University Discretionary Holiday/s</i>			

Admission Committee

To drive the entire process, an Admission Committee has been constituted for the Academic Session 2020-21. The Admission Committee has the responsibility of admission, enrolment/registration of students.

Chair:

- a) Prof. Anand Singh, School of Buddhist Studies, Philosophy and Comparative Religions

Members:

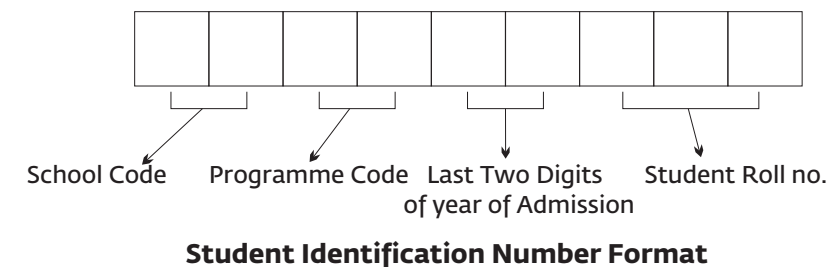
- b) Prof. Sapna Narula, School of Management Studies
- c) Dr. Kishore Dhavala, School of Ecology and Environment Studies
- d) Dr. Aviram Sharma, School of Ecology and Environment Studies
- e) Dr. Kashshaf Ghani, School of Historical Studies
- f) Dr. Mir Islam, School of Language and Literature/Humanities



Enrollment / Registration

The enrollment and registration procedure at Nalanda University denotes the following:

- Submission of filled in Student Registration Form
- Submission of filled in Residence Hall Application and Undertaking
- Submission of copies of prescribed documents, fees, medical certificate and medication and Anti-Ragging Undertaking etc.
- Upon completion of the aforementioned steps, each student will be issued a unique Student Identification Number. This Student Identification Number will be used at the University for all purposes during the entire duration of study. The format of the Student Identification Number is given below:



Orientation

The first week of the academic year is scheduled as the Orientation Week which starts in the month of August. During the Orientation week, the University welcomes new students and common information sessions are held in order to acclimatize the new students to the University, its campuses and the surrounding areas.

Orientation program begins before the commencement of classes; therefore students need to be registered to the courses for the programme of study.

The programme includes a comprehensive intro of the following components:

a) Admissions: The Admission Committee briefs the students on the post-admission procedures, Registration Process, student undertaking etc.

b) Academics: The Dean of each School and all the faculty members discuss about courses, course requirements, course credits, Academic Integrity etc.

c) Exam/Grades/Evaluation: The Chair, Results Committee briefs the students on Examination and Assessment Procedures, Grading Format, etc.

d) Health: The students are appraised by the Chair, Health Committee/Senior Manager (Student Affairs) about the efforts of the University in providing health care facilities in the University.

e) FRRO: All Foreign Students joining Nalanda University report and get themselves registered with the Foreigners Regional Registration Officer (FRRO). The Deputy Dean (International Students) briefs the students on the process of FRRO Registration, Exit Permission, VISA Renewal and other modalities.

f) Security Issues: The University is committed to provide a campus environment that is conducive to the pursuit of each student's academic goals. The Senior Manager (Student Affairs)/ Officer In-charge (Security) briefs the student about safety Rules and Regulations, safety checklist etc.

g) Internal Complaints: The University is committed to promoting an environment that encourages equality of opportunity and ensures that students, faculty and staff are not subjected to any form of harassment. The Chair (ICC) briefs the students about various disciplinary issues, forms of harassment, and

necessary legal and disciplinary measures as per the law of the land and as per the norms of the University.

h) Residence: The Senior Manager (Student Affairs) and the Residence Hall In-charge Officers brief the students on facilities provided at the Residential Halls, the accommodation process, various norms and disciplinary measures, dining hall etc.

i) Transport: The Chair (Transport Committee) briefs the students on shuttle services,

transport facilities provided by the University for Weekly Trips etc.

j) About Rajgir: Apart from being a historically rich town, Rajgir is also an important pilgrimage destination for Jains and Buddhists. It remains an important historical, cultural and religious town which attracts tourists from within the country and abroad. The Faculty briefs the students on various sites in and around Rajgir which carry historical and cultural importance.



Post-Registration

a) Student Identification Card

The University provides all students with a Student Identification Card. The card enables students to access the University library and other facilities such as the University shuttle services and Dining services etc.

If a card is lost, stolen or damaged, the Student Affairs office may be informed immediately. In such cases, reporting quickly will prevent unauthorized use of University Card. In case of unauthorized use of the card, the student shall be responsible and punitive measures will be taken against such student/s.

If a lost or stolen card is recovered after a replacement has been requested, it cannot be used and must be returned to the Office of Student Affairs. The card gets invalid at the end of its validity date, as mentioned on it. However, if the student is debarred from the University on account of any reason viz. cancellation of admission, withdrawal from the programme or non-deposition of University fees etc., the validity comes to a close with immediate effect.

On completion of the course, it is mandatory for the students to return the card to the Student Affairs Office during clearance of No Dues.

b) Email Account

Email is Nalanda University's primary medium for all official communication with students. The University expects all students to read official emails on a timely basis. All students will be given an Email ID upon arrival on campus. This account must be activated and passwords must be reset immediately. Students are required to use this account for all official University related correspondence. All official notices and other correspondence from the University Office will be sent to this email account.

It is the responsibility of the students to check regularly their email account. Students must be aware that the University will send e-bills, notices for payment of fees etc. and failure to access the email account shall not grant any exemption.

The Email ID may work until receipt of final degrees from Nalanda University. Graduated students may register as an Alumni at Alumni portal for which a fresh alumni Email ID will be issued.

c) Contact Details

It is mandatory for the students to submit their permanent address and contact details

of parents including copy of Identification cards of parents (Voter ID / Aadhar / Pan / Passport etc.) at the time of Registration. It is also mandatory to inform the Student Affairs Office in case of any changes in their permanent addresses as well as contact details.

d) Health Insurance

It is mandatory for the students to submit details on their health record at the time of registration. The students must inform the University about their health history i.e. health issues/diseases, medication, diet

restrictions, if any. Students with special medical needs must inform, the In-charge/caretaker of their respective Residence Halls, of any condition that requires the University's immediate intervention. Moreover, students who are on regular medication for any condition are advised to carry the doctor's prescription of their medication.

Information related to Group Health Insurance will be provided in due course of time.



Nalanda Code of Conduct

All members of the Nalanda community carry the name and reputation of the University and are responsible for maintaining it. The role of students is crucial to the above endeavor as they play an instrumental role in defining the character of the University. They are therefore expected to conduct themselves in a way that is respectable and dignified. Students may express their opinions as well as problems in a dignified manner without demeaning the dignity of others.



All members of the Nalanda community must work towards maintaining a harmonious and amicable atmosphere. It is only through the cooperation of everyone that we can build a community based on mutual respect and concern for each other.

1. For protecting the academic interests and harmony within the premises of the University, the students are expected not to involve themselves in activities against the University or any individual associated with the University. In case of an organized gathering (for example: meeting, function, celebration etc.) the permission needs to be obtained from the Competent Authority at least 20 days in advance through proper channel.
2. University resources are meant to be used by the student community for various academic

and administrative purposes of the University. Use of University resources viz. University vehicles, Residences, library books, telephone, computer or photocopier systems etc., for personal gains or for personal use is prohibited. It may invite punitive actions.

3. Nalanda University welcomes teachers and students from all parts of the world, and does not discriminate any of the members on the basis of nationalities, religion, gender or any other characteristics. Harassment or ragging in the form of jokes, slurs, and oral, written or digitally-generated offensive material on the basis of any of the above mentioned characteristics tantamount to discrimination and is prohibited by the University as per its norms.
 - a) Any student, if subjected to any form of discrimination by another member of the

community, must report immediately to the Office of Student Affairs.

- b) Any person witnessing an incident of discrimination is also expected to report to the authorities immediately. Failing to do so will be considered as a serious offence and will be dealt on a par with perpetrators of the offense.
 - c) In case of a failure to identify the perpetrators of discrimination, all the suspects/ group of students involved will be punished, if found guilty after inquiry.
4. Reports of harassment, ragging or discriminatory actions of any kind must be reported to the concerned committees orally or in writing. Remedial actions may include direct communication with the parties, third party intervention by the members of the committee concerned, or an investigation as deemed fit and as per the approval of the Competent Authority.
 5. The University is committed to a fair investigation and redressal of issues concerning the victims of any of these actions, with the help of a fair inquiry, if the need arises. If the claim of misconduct is found true, appropriate disciplinary actions will be taken. Cases of false reporting with dishonest intentions or of slander against an individual are discouraged, and such cases might fetch penal measures against the complainant. All the parties are expected to



cooperate in the process of investigation.

6. (The students are directed to refrain from sending group emails or reply to all in response to any Notice/Circular etc). The Notices/Circulars are sent by the University for due compliance and University does not expect response from any student. In case, the student wishes to place a specific request on any specific matter, he/she may send email request to the concerned office only. However, any violation of these guidelines will be considered as indiscipline and disciplinary action will be taken against the defaulters.
7. For settlement of any grievances, the students may contact the office of the concerned departments like Mess Committee, Student Affairs etc. In case the issue is not resolved, then they can contact respective Deans of Schools. In any case the students are expected to refrain from sending complaint or mail directly to Hon'ble Vice-Chancellor or the Office of the Hon'ble Vice Chancellor or the Embassies of their respective countries (in case of foreign students). However, the student can seek prior appointment with the Hon'ble Vice-Chancellor to meet in person after following the due official procedure.

University Rules

a) Attendance

All Academic Programmes currently run by the University are residential and full-time. Hence, enrolled students have to be present on campus for the entire duration of the programme, unless they have written permission from the Dean of the concerned School (in case of field work, site visits or unavoidable circumstances). However, the period of leave will be treated as "absence" while calculating the attendance for a course.

Each student must have at least 75% attendance to be able to appear for the end term examinations. Students who do not have the minimum required attendance will either be barred from appearing in the end term examination, they may be asked **as well** to repeat the course or drop a grade, whichever is deemed fit by the School.

b) Leave of Absence

Students can apply for a leave of absence through a written application to the Dean of the School concerned, who can grant leave in special circumstances. A copy of such approval must be submitted to the Student Affairs Office and Academic Office. These circumstances would include those that are beyond their control, such as meeting with an accident, falling a victim of crime, acute illness or serious on-going medical condition, on-going life threatening illness of a close family member or partner, bereavement of a close family member

or partner, acute or on-going serious personal or emotional circumstances, or domestic upheaval like fire, burglary or eviction etc. If the period of leave extends more than ten days, permission needs to be obtained from the Competent Authority.

However, in the case of any leave of absence initiated by the student, the charges for the Residence Hall will remain non-refundable (Refer to the Residence Hall Handbook for policy on refund of charges).

c) Disciplinary Measures

The University expects its students to uphold a certain code of conduct and maintain decorum in the campus and in the Residence Hall during the period of their stay at Nalanda. The following actions constitute a violation of the code of conduct:

- 1) Academic dishonesty of any kind, be it plagiarism or helping someone else in committing an act of dishonesty.
- 2) Furnishing false information for any official purpose.
- 3) Disorderly conduct, use of abusive language, indulgence in vandalism and disruption of classes etc.
- 4) Alcohol or drug related misconduct- as per The Bihar Excise (Amendment) Act, 2016, enforced by the Government of Bihar, the consumption of Liquor within the state, is a crime punishable under provisions of the



Indian Penal Code. Possession or distribution of drugs or other controlled substances is strictly prohibited.

- 5) Theft, damage or disregard of University property.
- 6) Possession of weapons of any kind.
- 7) Failure to comply with the University's IT (Information and Technology) Policy.
- 8) Failure to maintain required attendance in a course and/or failure to take prior permission for leave of absence.
- 9) Gambling.
- 10) Failure to abide by the University rules and regulations at all times.

A student who fails to adhere to any of the above mentioned disciplinary requirements will face penal measures. In such cases, depending on the severity of the default, the University's Disciplinary Committee may recommend to

debar the student from accessing any University services, prevent participation in research related activities for a specific period of time or expel and remove the student's name from University's rolls.

d) Media

1. Press:

All the members of the NU community are committed to strive towards the vision of University and lead it to the highest standards of academic excellence. Keeping in mind the academic and vocational welfare of the students, the University has a strict media policy. Students are expected to refrain from engaging with media personnel through any medium of communication, without keeping the University in the loop. The concerned University officials must first be informed about any activity that will require student engagement with the media, and can be carried out only with an approval from the Competent



Authority. The University has an identified Communication official/team that manages all correspondences with the press (both electronic and print media). This official /team is also responsible for ensuring that any event or news relevant to the University and its students gets adequate media coverage.

2. Social Media:

The University acknowledges that social media can be used for sharing news and information, and for keeping the NU community up to date with the recent important happenings in the society.

This policy guides the students for using social media appropriately while they live in the campus as students enrolled at the University directly or indirectly represent the University in the digital space.

All the communications posted on social media must be respectful at all times and should be in concurrence with this policy of the University. Using social media in a way, so as to infringe on

the rights and personal space of other fellow students, staff or faculty, must be avoided at all times. Any such comment, which targets a member of the NU community by being judgmental to her or him is highly deplorable. Such actions will invite punitive actions.

A student must take care while communicating on social media, particularly when others are able to identify her or him as a student of Nalanda University. These communications at no point of time should seem to have a (malicious) intent of harming the image of the University.

The University expects the students to refrain from posting certain types of contents on the social media. They include:

- posting confidential information (which may include personal information about any member of NU community, any research related matter till it does not come in public domain, any such document which is yet to be ratified or approved);

- posting comments using a fake account or using name of another person without her or his consent;
- posting material that is threatening, harassing, discriminatory, illegal, obscene, indecent, defamatory, or hostile towards any individual or entity;
- posting anything which may bring disrepute to the University or compromise the safety or assuage reputation of the members of NU community.
- Posting any academic material received as part of teaching/ curriculum at the University which forms the copyright of the University.
- posting details of complaints or legal proceedings/potential legal proceedings involving the University;
- posting any other matter that may constitute a criminal offence;

Any material viz. images, photographs, text and videos owned by third party shall not be shared on a platform of social media without obtaining permission from the person concerned (third party). Even if permission is obtained, such material should always be tagged with credit.

All students must:

- Ensure that any use of social media is carried out in line with this and other relevant policies;

- Inform the concerned official when an institutional account is to be used;
- Seek relevant authorization from the Department Head/Competent Authority for official posts prior to publication;
- Regularly monitor, update and manage content she or he has posted;
- Add an appropriate disclaimer to personal accounts when the University is named.
- Report any potentially defaming incidents or concerns, which puts the University in bad light.

The University reserves the right to monitor and intercept suspicious activities on social media, within the limits of local rules and regulations and in a way the university deems fit, without informing the students, using its IT and communications systems, so as to verify whether the action are in adherence to the policies detailed in this document.

e) Consequences of a breach

The University shall review the circumstances under which breach of this policy is committed and decide on an appropriate action, in view of the mala fide intention inherent in the case. The University may constitute an appropriate committee for the said review. The committee may further decide on penalizing the defaulting student with appropriate disciplinary action, including cancellation of admission.

Academic Programmes at Nalanda University

A. Doctor of Philosophy (A Global Ph.D. Programme)

- Nalanda University offers 4 year doctoral program for national and international students at two levels: Regular and Part-Time
- For Regular Ph.D. students, it is a fully residential program.
- The part-time Ph.D. program will include contact programs/workshops as scheduled by the Schools.



Credit Requirements for Four Years Ph.D. Programme

For the successful completion of Nalanda PhD degree, a student needs to accumulate total of 130 Credits as per the details below:

Course Work: (First Semester)	32 credits
Thesis	60 credits
Publication and presentation in International Conferences / Forums	10 credits
Pre-submission Seminar	08 credits
Viva Voce	20 credits
Total	130 credits

- The students may accumulate additional credits. The Transcript will reflect the add-on credits.
- The total duration of the programme is of 8 semesters and minimum time for submission is after completion of the 4th semester. No additional time/semester will be given for submission of thesis.

B. MBA in Sustainable Development and Management

The school of Management Studies offers MBA in Sustainable Development & Management starting from academic year 2020-21. The MBA programme is structured as a Masters program with the provision of exit after one year with a diploma. The diploma is planned with a view to encourage executives / working professionals to continue their education in this emerging area.

The MBA programme in Sustainable Development and Management is a 74 credits program which is open to both Indian and International students / professionals and the incumbents.



Semester-I (18 Credits)	Semester-II (18 Credits)
<ul style="list-style-type: none"> 5 core Courses (3 credits each) 1 core course (2 credits) Seminar (1 Credit) 	<ul style="list-style-type: none"> 5 core Courses (3 credits each) 1 core course (2 credits) Seminar (1 Credit)
Semester-III (18 Credits)	Semester-IV (18 Credits)
<ul style="list-style-type: none"> 2 core Courses (3 credits each) 4 electives (3 credits each) 	<ul style="list-style-type: none"> Corporate Experience (10 credits) Monograph (8 credits) Or Dissertation (10 credits) Research Presentation (8 credits)

C. Masters' Programme

- The Masters' programme (M.Sc/M.A) shall strengthen every aspect of teaching learning process to cope with the requirement of national and international community at large.
- The University offers two-year Masters' programmes through its different Schools of Studies. These programmes seek to build broad-based, interdisciplinary knowledge and research skills necessary for problem solving.

- The University offers Foundation and Core Courses in the Previous year (1st year) by recognizing specific areas of concentration for individual students obtained through and Advanced and Specialized Courses in the Final year (2nd year).
- The syllabus for the programmes are prepared by the Schools and with due approval of the Competent Authority and Academic Council, the same may be distributed to the students after the commencement of classes.



5. The University regularly undertakes academic audit of the courses, programmes etc. and introduces new programmes from time to time.

Curriculum

For the award of a Masters' degree at Nalanda University, a student needs to obtain 64 credits, 32 in the Previous (1st year) and 32 in the Final (2nd year). An academic year will have two academic semesters (Fall and Spring) of at least 18 weeks each, with 14 weeks of classroom engagement. Masters' students will be required to complete a minimum of 16 credits in each semester.

Each of the three semesters will have a minimum of five courses (3 credits each) and a seminar (1 credit). The fourth semester will have a dissertation (9 credits), a minimum of two courses (3 credits each) and a seminar (1 credit).

Seminars are mandatory for all students, involving not only presentation of papers but also review and critical appreciation of the fellow presenters. At least one publication is expected from every student through the compulsory seminars.

The dissertation is a basic training independent research and, therefore, an important component of the curriculum. The objective of having the dissertation component in the Academic Framework is to train the students as serious researchers and their research translating into publications.

D. Short-Term Programmes

The School of Languages and Literature / Humanities offers the following Courses:

One Semester Certificate Programmes: Sanskrit, English, Japanese, Korean, Pali, Yoga.

Two Semesters Diploma Programmes: Sanskrit, English, Korean

The School of Languages and Literature/ Humanities aims to equip the students with the ability to access rich resources in the language

of their specialization, to gain an appreciative and insightful understanding of the perspectives of the cultural context of the target language and provide translation / interpretation.

Previous Year	Final Year
Semester-I (Foundation Courses): 16 credits <ul style="list-style-type: none"> • 4 core courses (3 credits each) • 1 elective courses (3 credits each) • 1 seminar course (1 credit) 	Semester-III (Advanced Courses): 16 credits <ul style="list-style-type: none"> • 2 core courses (3 credits each) • 3 elective courses (3 credits each) • 1 seminar course (1 credit)
Semester-II (Bridge Courses): 16 credits <ul style="list-style-type: none"> • 3 core courses (3 credits each) • 2 elective courses (3 credits each) • 1 seminar course (1 credit) 	Semester-IV (Specialized Courses): 16 credits <ul style="list-style-type: none"> • 1 core course (3 credits) • 1 elective course (3 credits) • 1 seminar course (1 credit) • Dissertation (9 credits)



Academic Information

a) Cafeteria Model

The cafeteria approach provides customized options to students in their areas of interest. Under the guidance of the Hon'ble Vice Chancellor, the University started cafeteria model in August 2018 to encourage multi-disciplinary learning. Students in each semester may choose courses of their interest from the wider menu of courses offered by any School. Under cafeteria model, the students shall have an option to choose courses as Credit/Audit /Extra Credit.

b) Attendance

The Academic Programmes currently run by the

University are residential and full-time. Hence, enrolled students have to be present on campus for the entire duration of the programme. Each student must have at least 75% attendance to be able to appear for the end term examinations. Students who do not have the minimum required attendance will either be barred from appearing in the end term examination, they may be asked as well to repeat the course or drop a grade, whichever is deemed fit by the School.

c) Course Requirements

For each programme or degree, a list of approved courses that meet University and



School requirements will be specified. All students must enroll in a specified number of courses during each semester in a programme except when granted leave of absence by the Dean of the School. Minimum academic requirements like, the lower limit of credits necessary for registration to any course in each semester and grade point average for each course of study will be specified for each programme at the start of the semester and at the time of registration.

d) Internships and Field Trips

All the Schools of the University periodically organize field trips and provide internship opportunities for students to aid experiential learning apart from everyday classroom lectures. These internships give students the required work experience which helps improve their career prospects. Likewise, given the historical and ecological richness of the location of the University, the field trips provide students opportunities for exploration, cultural exchange and enhanced on-ground

understanding. The field trips are undertaken under the supervision of the faculty.

e) Faculty Mentor

A Faculty Mentor will be assigned for each student to guide and help him/her in choosing the right course. These Mentors will help students assess their interests and abilities, the number of credits required and past performance to ensure that they pick the right course. The faculty mentors would also provide professional counselling to the students as and when required.

f) Faculty Consultation Hours

The University also provides on-campus guidance outside the classroom to its students for any academic help. They can consult concerned teachers during the faculty consultation hours without taking a prior appointment. They may, however, be required to take prior appointments if they want consultation at other times. Students are advised to check with their course instructors

for each course whether attendance in the consultation hour is mandatory or voluntary.

g) Registering for Courses

To attend any course, students must register for courses of their choice that are being offered at the beginning of the semester. Students are responsible for ensuring that they have registered for the required number of courses so as to meet the minimum requirement of credits prescribed for their programme.

In-absentia registrations are allowed with the permission of the Dean of the School concerned in exceptional cases subject to approval of the Competent Authority.

Late registrations are allowed with the permission of the Dean of the School until after two weeks of the commencement of classes of the courses offered subject to approval of the Competent Authority. However, late fees will be charged and the registration will be accepted only on payment of the fees.

Any change (addition/deletion/audit and withdrawal) in the registration of a course will only be allowed with the written permission of the Dean of the School concerned.

Students cannot register for a course on any particular topic if they haven't cleared a

foundation course prescribed as a pre-requisite for that topic/course.

h) Auditing a Course

Students may opt for more elective courses than the minimum number prescribed in the programme, provided that, it does not adversely affect their academic performance in the degree programme for which they are registered. The credits that they obtain in these additional or audit courses will not be included in the calculation of Semester Grade Point Average or Cumulative Grade Point Average.

i) Earning Extra Credits

Apart from successful completion of the credit requirements as mandated by the Academic Framework, the students may accumulate additional credits. The Transcript will reflect the extra credits. From the Academic Year 2018-19, the University started offering extra credit courses like a) Academic Writing; b). Critical Thinking and Interdisciplinary Research; c) Sustainable Management etc.

j) Adding or Deleting a Course

Students may add or delete a course during the first week of the semester by obtaining a written permission from the Dean of the respective School.



k) Changing a Credit Course to an Audit Course

Students can change a credit course to an audit course within one week after the commencement of a semester by obtaining a written permission from the Dean of the respective School by citing appropriate reasons.

l) Withdrawing from a Course

Students can opt to withdraw from a course within one week after the commencement of a semester by submitting a written application to the Dean of the School by citing appropriate reasons.

m) Credit Requirements

Each course in a semester is assigned a certain number of credits i.e. either 3 credits or 1 credit. The University offers mandatory (Core) and optional (Elective) courses which carry three credits each and seminar with 1 credit. The internship, project and dissertation credits are decided by the School.

It is expected that Master's students have to acquire 16 credits in each semester with a total of 64 credits in two years. The Dean of the School may allow a student to take additional credits if the student is required to repeat a course. Students have to acquire minimum 64 credits to obtain a degree. The PhD programme has 130 credits and the MBA in Sustainable Development and Management has 74 credits.

n) Academic Integrity

The University believes in academic honesty and integrity. The work and research that each student produces is his/her responsibility. The University expects its students to perform on the basis of their individual effort and hard work. Incorporation of unfair means in research and other academic work will not be tolerated and strict action will be taken against students who indulge in the same.

Violations of the Academic Integrity include:



1) Plagiarism

- Use of published or unpublished data / ideas / verbatim statements of another individual without giving him/her credit
- Not adhering to prescribed guidelines for citation while citing sources
- Not seeking permission for the use of another individual's work in cases where it is needed

2) Fabrication

- claiming somebody else's work as your own
- inventing false data to support your research
- paraphrasing work from another source without giving it credit
- incorporation of works such as drawings /

paintings / scriptures without prior permission (wherever necessary) or giving credits

- not giving appropriate credit to another individual who has partnered in the research or contributed to the work in any way

3) Cheating/Use of unfair means

- using unfair means during examinations or any other student evaluation process such as copying from another student's answer book, textbooks, notes etc.
- accessing question papers or leaking them

All students are requested to consult their professors if they require further clarification or have any doubts about the definition of plagiarism and its consequences. Students who are found to be dishonestly producing their

research work will be expelled from the University or will be subjected to any other action deemed fit by the School/s.

o) Removal of Name from a Programme

The name of a student will automatically be removed from a programme if:

- 1) The student is found to have registered for any other full-time programme at Nalanda University or any other university.
- 2) The student has exhausted the maximum number of years for the Master's programme without fulfilling the minimum essential requirements for the degree.
- 3) The student is engaged in full time or part-time employment or any business that carries emoluments.
- 4) The student has violated University of norms, not paid fees or outstanding dues etc.

The Competent Authority may, however, in some exceptional circumstances and on the recommendation of the Dean of a School, as well as on the merits of each individual case, consider relaxation of any of the provisions for reasons which shall be recorded in writing.

p) The University Library

The University library is committed to

excellence in services and supporting intellectual inquiry, research and lifelong learning needs of the University community. Its vision is to provide seamless access to information through innovative services that drive intellectual exchange and foster interdisciplinary cross-campus research.

Online Databases:

- South Asia Archive
- Bibliography of Asian Studies (BAS)
- ProQuest Dissertation and Thesis (PQDT)
- Ebrary Academic complete
- ProQuest Historical Newspapers
- Indiastat.com
- International Energy Agency

Memberships:

1. Core member of ESS, INFLIBNET
2. CRL (Centre of Research Libraries)
3. DELNET (Developing Library Network)
4. National Digital Library of India
5. Association of Indian Universities

Library Automation:

To automate the sub-systems of a library

system, Library has implemented open source library automation software - KOHA.

Digital Institutional Repository:

To archive intellectual scholarly output created at Nalanda University, library has implemented open source digital library software called DSpace.

Discovery Service:

Library has subscribed Summon Discovery service, an online search tool that provides unified index of library e-resources using a single search box.

Remote Log-In / Single Sign-On:

Library has implemented remote access to e-resources through Remote XS.

Research Support

- Anti- Plagiarism Tool: Library has implemented anti-plagiarism tool i.e. Turnitin.
- RefWork: Is a Refwork tool, a reference management service. It supports the needs of students, faculty and enables them more efficient and reliable process for producing research papers.
- Grammarly: Is license version of the online

proofreading tool, checks text for grammar, punctuation and style, and features a contextual spelling checker.

Borrowing Facilities

The borrowing facility provided to the Library users as per given below:

Member	Privileges	Days
Students	5 books	15

The borrower shall be responsible for any loss/damages/disfigures caused to the NUL material borrowed. In case book is lost/damaged/disfigured, the user must report to the University Librarian in writing. The borrower will be required to replace the same or the latest edition of the document along with INR 100/- penalty or pay double the price of such document besides overdue charges. However, penalty on out-of-print book shall be triple the cost of book. If the document forms a part of a series, the borrower will be charged for the replacement of the entire set.

Care of Documents

When the book (s) is returned to the NUL, the user should make sure that his/her responsibility is duly discharged and the

document is cancelled from his/her name. Before leaving the Issue Counter, users should satisfy themselves as to whether the item loaned to them is in good condition. If not, they should immediately bring the matter to the knowledge of the NUL staff at the Issue Counter. Otherwise, he/she will be held liable for the damages, noticed at the time of return.

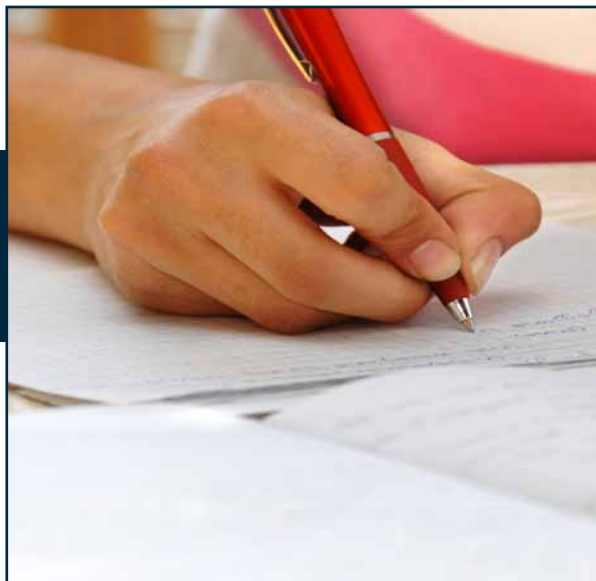
Library Services

The following services are offered to the users:

- Current Awareness services
- Research and information services
- Information Literacy
- Orientation Programme for users
- Inter Library Loan (ILL)
- Reprography services



Examination



Examinations will be conducted under the direction of the Deans of the Schools. The schedule of mid-semester and end-semester exams will be announced by the Dean of the School. The weeks of Examinations are earmarked in the Academic Calendar of the University.

a) Eligibility for Appearing for Exams

A student will be eligible to appear in the Semester Examination, only if he/she has attended a minimum of 75% of the total classes held during the semester.

No student will be permitted to submit the required written papers, dissertations, projects etc. or sit for final semester evaluations in case of non-payment of fees or any other dues.

b) Evaluation Pattern

At least 50% of the student evaluation in each course will be based on a formal end-semester examination which will primarily be a sit-in written test, with or without a viva-voce component (with or without an external evaluator).

Scheme of Evaluation	Weightage
Mid Semester Written Examination	20%
Project/Assignment	20%
Continuous Assessment	10%
End Semester Written Examination	50%
Total	100%

The remaining 50% of the component includes 20% through a formal mid-term written test and 20% through an assignment/project and 10% through continuous assessment.

The grading system is prepared for easy comparison of individual scholarly achievements. Students below a certain grade will have the opportunity to improve their scores. Students who fail to clear a course will have one time opportunity to pass the exam.

The University follows a zero-tolerance policy towards plagiarism and other examination malpractices.

The students who excel will be entitled to Scholarships and/or fee waivers as per Rules as approved by the Competent Authority from time to time.

As per the expansion of academic profile through different programs/courses, relevant additions will be made as deemed fit and as approved by the statutory bodies of the University.

c) Assessment and Evaluation

All assessments and evaluations for various academic programmes at the University, except for the evaluation of PhD thesis, will be

conducted internally. However, in some cases there may be external evaluation as approved.

The Dean may appoint a committee of faculty members to scrutinize the grades before the final grades are announced by the Results Committee. The marks/grades for each course at the end of each semester shall be forwarded through the Dean's office to the Results Committee for compilation.

The University will retain the graded answer sheets of students in safe custody for at least three years, to accommodate a request for review from any student.

d) Results

The Results Committee is entrusted with the

responsibility of collection of Grades from the Schools and declaration of results to the students.

Upon request by the students to review the result, the Results Committee may review the answer scripts of semester-end examination but not other continuous assessment parameters such as Mid-Semester Examination.

e) Grading Format

After compiling the marks for all the evaluations (written, oral, quizzes, written papers, examinations, dissertations, projects or take home examinations) the final grades will be awarded as per the following guidelines:-

Grading Format

Mark (%)	Letter Grade	Grade Point Average (GPA)	Remarks
91-100	EX.	10	Excellent
81-90	A	9	Very Good
71-80	B	8	Good
61-70	C	7	High Average
51-60	D	6	Average
40-50	E	5	Below Average
< 40	F	0	Fail
-	I	-	*Incomplete
≥ 40	SR	-	# Satisfactorily Reported
< 40	NR	-	# Not Satisfactorily Reported

The minimum CGPA required for the award of Master's Degree is 5.0.

Passing Grade

The minimum passing grade is 'E'. The credits that will be considered for final evaluation will be the ones in which the student has obtained a 'E' or higher grade.

Failing Grade

Students who do not earn any credit in a particular course are awarded an 'F' grade and have to repeat the course until a passing grade is obtained.

The I Grade

An 'I' grade will be awarded to students who do not fulfil all the requirements for a particular course on account of circumstances which are

beyond their control, such as, meeting with an accident, becoming a victim of crime, acute illness or serious ongoing medical condition, ongoing life threatening illness of a close family member or partner, bereavement of a close family member or partner, acute or ongoing serious personal or emotional circumstances, or domestic upheaval at the time of the assessment (e.g. fire, burglary, eviction), etc.

The 'I' grade will be converted into a proper grade after evaluation, if the student is given a chance for reappearance in the examinations. The period of conversion of 'I' grade will only be extended to the first week of the next semester, with the approval of the Dean of the concerned School. The final grade will be sent to the



Academic Office within two weeks from the date on which all the major tests are over.

SR and NR Grades

Non-credit or Satisfactorily Reported or Not Reported grades will be awarded in an audit course. The students who do not earn credits in audit courses will be awarded a Satisfactorily Reported or Not Reported grade as the case may be. These grades will not be considered in the calculation of Semester Grade Point Average (SGPA) or Cumulative Grade Point Average (CGPA).

SGPA, CGPA and FGPA

The performance of a student is represented by Semester Grade Point Average (SGPA), Cumulative Grade Points Average (CGPA) and Final Grade Point Average (FGPA). CGPA is calculated as the grade point average for all the completed semesters.

Calculation of SGPA, CGPA, and Percentage Marks

In case of a specific query regarding the conversion of SGPA, CGPA, and percentage

marks, the following calculations will be adopted.

Repeating a Course

A student will be declared as failed if he or she does not obtain the minimum number of credits in all the courses within a period of four years from the semester of admission.

Students are permitted to reappear for the examination and will have one time opportunity to pass a course.

For a student repeating a course only the result of the end semester examination will be considered, the result of other tests and assessments that are a part of the continuous semester evaluation process will not be taken into account when a student is repeating a course.

Improving a grade

If the Board of Studies of the School permits, any student who secures a grade higher than 'F' in a particular course, she or he may be allowed to improve her or his grade.

However grade improvement is applicable only

$$\text{SGPA or CGPA} = \frac{\text{GPA of Course A} \times \text{Credit of Course A} + \text{GPA of Course B} \times \text{Credit of Course B} + \dots}{\text{Credit of Course A} + \text{Credit of Course B} + \dots}$$

Percentage Marks = CGPA X 10

Fees and Scholarship

for the end-semester examinations. Improving a grade is not possible for assessments and other tests that are a part of the continuous evaluation process.

For grade improvement, only the latter performance of the student is taken into consideration for SGPA or CGPA calculation. Students can apply for grade improvement only if the course in consideration is being offered in the current academic year. Students who wish to reappear in any examination in order to improve their grade in a course will have to

apply to the Dean of the School through a written application.

Minimum grade requirement

A student will not be permitted to register for a new semester if he/she has not passed at least 50 per cent of the courses he/she registered for in the previous semester.

A student who has not passed all individual courses in all the semesters and has not secured a minimum Final Grade Point Average of 5.0 will not be awarded the Master's degree.

Payment of fees to the University can be done through cheque or bank drafts. Alternatively, students can also pay online through net banking.

For the newly admitted students, it is mandatory to pay dues for the current semester and register for the courses before the commencement of classes. In case of existing students, the fees for each semester have to be paid by July 20th for the August-December semester and by December 20th for the

January-May semester. In case of non-payment of dues by the above mentioned dates, the student will not be allowed room in the Residential Hall as well as no entry into the classroom. All outstanding dues after these dates will be subject to a fine of Rs. 100.00 (one hundred rupees only) per day. If the student is unable to clear the outstanding dues within 30 (thirty) days, he/she will be debarred from attending classes and appearing in the Mid-semester examinations.

Fee Structure Master's Programme

Details of Charges	INR				USD			
	Year - I		Year - II		Year - I		Year - II	
	Sem I	Sem II	Sem III	Sem IV	Sem I	Sem II	Sem III	Sem IV
Admission Fee (One Time)	6,000				93			
Tuition Fee	28,000	28,000	28,000	28,000	431	431	431	431
Misc. Fee	2,500	2,500	2,500	2,500	39	39	39	39
Security Deposit (One Time-Refundable)	6,000				93			
Total	42,500	30,500	30,500	30,500	656	470	470	470
Year Wise Total	73,000		61,000		1,126		940	
Grand Total for Two Years*	INR 1,34,000.00				USD 2,066			

*Residence and Meal Charges Extra



MBA Programme

Details of Charges	(IN INR)				(IN USD)			
	Year - I		Year - II		Year - I		Year - II	
	Sem I	Sem II	Sem III	Sem IV	Sem I	Sem II	Sem III	Sem IV
Admission Fee (One Time)	6,000				93			
Tuition Fee	50,000	50,000	50,000	50,000	770	770	770	770
Misc. Fee	2,500	2,500	2,500	2,500	39	39	39	39
Security Deposit (One Time-Refundable)	6,000				93			
Total	64,500	52,500	52,500	52,500	995	809	809	809
Year Wise Total	1,17,000		1,05,000		1,804		1,618	
Grand Total for Two Years*	INR 2,22,000.00				USD 3,422			

*Residence and Meal Charges Extra

Residence & Meal Charges**

Residence Details	Per Semester (INR)		Per Semester (USD)	
	Residence Charges	Meal Plan	Residence Charges	Meal Plan
Air Conditioned (Single)	30,000	22,420	385	345
Air Conditioned (Twin Sharing)	22,000		347	
Non AC (Single)	20,000		247	
Non AC (Twin Sharing)	12,500		193	

**Subject to change as per University Rules from time to time

Rooms are limited and will be allotted on first-come, first-served basis. There is no guarantee that a student will always get a room of his/her choice.

Global Ph.D. Programme (Indian)

Details of Charges	For Indian Students							
	IN INR							
	Year - I		Year - II		Year - III		Year - IV	
Sem I	Sem II	Sem III	Sem IV	Sem I	Sem II	Sem III	Sem IV	
Admission Fee (One Time)	6,000							
Tuition Fee	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Misc. Fee	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Security Deposit (One Time-Refundable)	6,000							
Total	54,500	42,500	42,500	42,500	42,500	42,500	42,500	42,500
Year Wise Total	97,000		85,000		85,000		85,000	
Grand Total for Four Years*					INR 3,52,000.00			

*Residence and Meal Charges Extra

Global Ph.D. Programme (International)

Details of Charges	For Indian Students							
	(IN USD)							
	Year - I		Year - II		Year - III		Year - IV	
Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Sem VII	Sem VIII	
Admission Fee (One Time)	93							
Tuition Fee	615	615	615	615	615	615	615	
Misc. Fee	39	39	39	39	39	39	39	
Security Deposit (One Time-Refundable)	93							
Total	840	654	654	654	654	654	654	
Year Wise Total	1,494		1,308		1,308		1,308	
Grand Total for Four Years*					USD 5,418			

*Residence and Meal Charges Extra

Grievance

a) Scholarships

The University provides Academic Excellence Scholarship to students in the form of Tuition Fee Waiver. A minimum SGPA of 8.0 in a semester, discipline and conduct are the fundamental principles for the award of the scholarship in the University. Based on the unblemished conduct and behaviour, zero default in payment of fees and good performance in exams as stipulated, the names may be recommended for consideration to the Competent Authority in each semester for the award of scholarships.

b) International Scholarship

The following international fellowship/ scholarship and financial aid are offered by the University:

Fellowship/Scholarship for International Students:

- ASEAN (Erstwhile CLMV) Scholarship (starting from year 2020)
- BIMSTEC Scholarship
- Nalanda University Scholarship for students from Bhutan awarded by Embassy of India, Bhutan
- Ambassador Scholarship (students from Bhutan can also avail it from Embassy of India)
- Thai Endowed Scholarship for Buddhist Studies (for students from Thailand)
- ICCR Scholarship (for International students)
- Payong Rae Lee Scholarship for Buddhist Studies



a) Ragging / Harassment / Discrimination

The University is committed to the prevention and prohibition of the menace of ragging. The University strictly prohibits any kind of harassment or discrimination in any form. In addition to adopting various anti-ragging policies and regulations, the University also has an Anti-Ragging Committee. The Committee will investigate the matter and take necessary action against the miscreants. The composition of Anti-Ragging Committee is intimated to everybody through a public notice.

b) Sexual Harassment

The University is committed to promoting an environment that encourages equality of opportunity and will not tolerate any form of sexual harassment. It will take all necessary

steps to ensure that students, faculty and staff are not subjected to any form of harassment.

For all complaints related to sexual harassment, an Internal Complaints Committee (ICC) has been formed under Sexual Harassment of women at work place (Prevention, Prohibition and Redressal Act, 2013). The composition of the ICC is intimated to everybody through a public notice.

c) Disciplinary Issues

Any student found to be indulging in undesirable and offensive activities such as ragging, physical assault, damage to property etc. should be reported to the Disciplinary Committee. The Committee will look into the complaint as it holds the power to take severe disciplinary action against the offending student.



Facilities

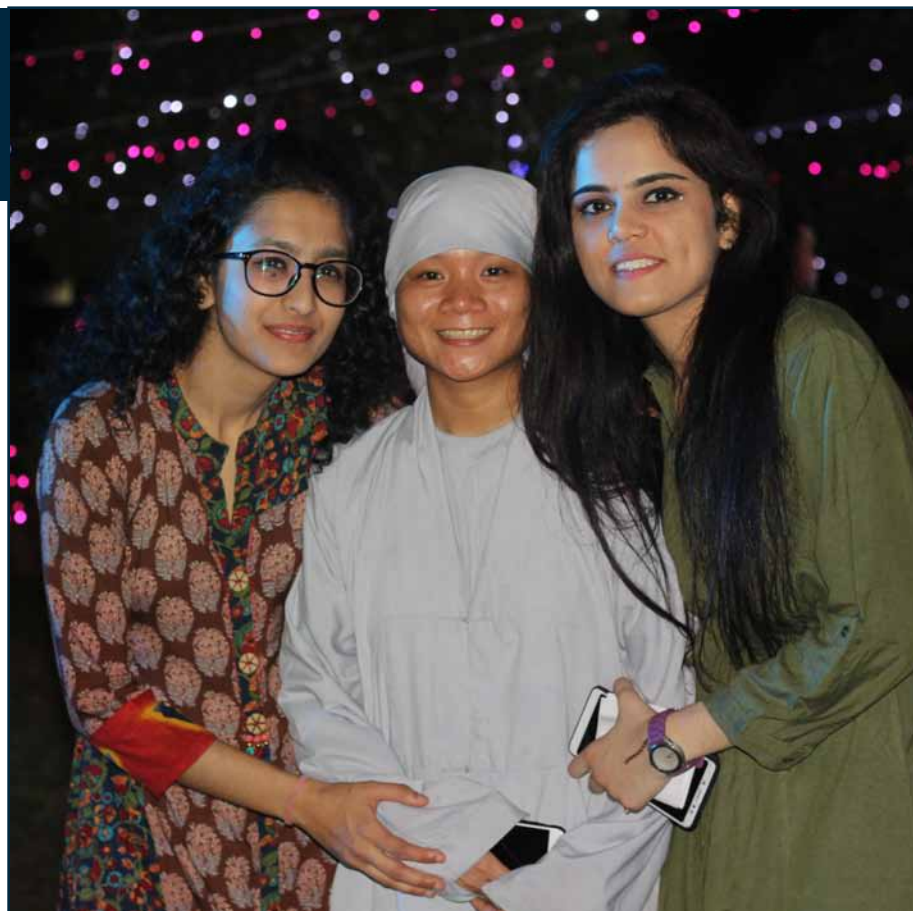
The sprawling 455 acre Nalanda University campus, being modern and state-of-the-art is perceived to be the world's largest NET ZERO Environmental Impact Campus. The key sustainability features which make this NET ZERO campus include net zero energy; net zero water, net zero waste and net zero emission. This hybrid concept featuring renewable energy sources with the indigenous approach and its integration with various innovative technologies may exemplify rational approaches to

the construction of other upcoming projects / campuses and community construction models in future.

The University started its operation and classes from the main campus since January, 2020.

a) Access to Campus

The Campus is open from 8:00 am to 9:30 pm, 7 days a week. Individuals (other than NU community members) who wish to enter the University campus should have a valid identity proof and a legitimate purpose for their visit, or be an invited guest of a student, staff, faculty or University.



b) Transportation

Shuttle services may be availed by the students for plying between the Campus and different Residence Halls. The community members can avail these services daily between 8:40 am to 9:15 pm.

These services are also available for the whole community for travelling to Patna on the first Saturday of each month and to Gaya on the third Saturday of each month. However, the students willing to avail this service must register with the Transport Coordinator by 6:00 PM on the day prior to the travel. No individual request for vehicle is permitted.



c) Cafeteria

Students can grab a quick bite between classes at the University cafeteria situated in the Main Campus. The cafeteria is open on weekdays between 9:00 am to 7:00 pm and provides healthy and sumptuous food.

d) Laboratory

The University has a well-equipped laboratory for students includes computer lab, chemical lab, language labs etc. This facility helps students perform their research work/studies with ease and practice what they learn in classroom. All labs are equipped with latest personal computers (PC) and high speed internet and/or latest updated software. Students can make use of these labs to access online journals/databases in order to pursue

academic research, complete assignments and projects. The Labs are open during University working hours. Printing and copying facilities are available at nominal charges.

e) Creative/Academic Writing

The University encourages students to develop their extracurricular activities like writing essays, topical, poems etc. The University facilitates training of writing of research papers/academic writings etc.

f) Medical Facilities

In 2018, the University has set up a 5 bedded Primary Health Care Centre on Campus to take care of the needs of the Nalanda community. The services of the Health Care Centre may be accessed 24 X 7 by the students, faculty and staff of the University.

Security Guidelines

The Health care Centre has the facility of Resident Doctors and Nurses apart from visits by specialists on a regular basis. It has facilities like X-Ray, Pathology Laboratory, Pharmacy and Ambulance, available round the clock. The use of the facility is guided by the policies set by the University from time to time.

g) Sports and Games

The University offers facilities for sports and games like badminton, cricket, table-tennis, carom, volley ball etc. in the Residence Halls.

h) Campus Dining Facilities

The dining areas in the Residence Halls ensure balanced meals for students, keeping in mind

their varied cultural backgrounds and food habits. For more details about the related rules and regulations, kindly refer to the Residence Hall Handbook.

I) Drinking Water

The University has purified drinking water facilities at its residential halls and in the main campus of the University in all its academic building and administration building.

j) Study Areas

Each Residence Hall has a designated Study Area which is open 24 hours a day, seven days a week.

The University is committed to providing a campus environment that is conducive to the pursuit of each student's academic goals. Your co-operation will ensure that the campus remains safe. If you have any questions regarding safety, please contact the Student Affairs Office/Hostel in charge.

a) Safety Rules and Regulations

1. In case of sickness or injury, no matter how minor, report at once to the Residence Hall In charge / Student Affairs Office/Reception.
2. In case of injury resulting in possible fracture to legs, back, or neck, or any accident resulting in the loss of consciousness, or a severe head injury, the affected person must not be moved until medical attention has been given by authorized personnel.
3. Observe "No Smoking" regulations.
4. Do not block access to fire extinguishers.
5. Do not tamper with electrical controls or switches.
6. Do not engage in practices that are inconsistent with common safety rules.
7. Report any safety concerns to the Student Affairs Office /Reception immediately.
8. If you hear the fire alarm, evacuate the building immediately but cautiously.

b) Safety Checklist

It is the responsibility of every member of the Nalanda community to be on the lookout for possible hazards. If you spot any hazardous



situation, report it to the Residence Hall in charge / Student Affairs Office/Reception immediately.

Following is an indicative list of the hazards that should be reported:

- 1) Slippery floors and walkways
- 2) Missing (or inoperative) entrance and exit signs and lighting
- 3) Poorly lighted stairs
- 4) Loose handrails or guard rails
- 5) Open, loose or broken windows
- 6) Dangerously piled supplies or equipment
- 7) Unlocked doors and gates
- 8) Electrical equipment left operating
- 9) Open doors on electrical panels
- 10) Leaks of steam, water, oil, other liquids



International Students: FRRO Guidelines

1. Reporting to the FRRO:

All the Foreign Nationals (Students/Faculty/ Members of the Family of the Faculty) who have joined Nalanda University needs to report to the FRRO within 14 days of their arrival at Nalanda University and get themselves registered with the FRRO through the office of the Student Affairs/Academics.

However, the Nationals of Pakistan need to report about their reporting within 24 Hours of their arrival at the University.

Nationals of Nepal and Bhutan are exempt from

the FRRO formalities, but their list may be shared with the FRRO through the office of the Student Affairs/Academics.

2. Fine/Penalty in case of non-reporting/late reporting:

In case of late or non-reporting to FRRO; the Foreign Nationals will be charged with fine as mentioned below:

Particulars	
Beyond 14 days to 90 days	₹ 1,950
Beyond 90 days to two years	₹ 8,450



3. Residential Permit (RP):

A residential permit is a document allowing a foreign national to reside in a country for a fixed or indefinite length of time. These may be permits for temporary residency, or permanent residency. The Residential Permit is issued to the Foreign National who have been registered with the local FRRO. The RP is generally issued for a period of one year from the date of registration with the local FRRO.

a) Application for Residential Permit (RP):

The application for the RP to be made at the time of first reporting.

b) Retention of the Residential Permit (RP):

The RP is solely the property of the Foreign National who is registered with the FRRO. As the RP needs to be renewed within time, so a copy of the RP should be with the University so that the Foreign Student may be intimated in time regarding the renewal of the RP. The student has to collect the RP after its generation from the FRRO Office

c) Renewal of the Residential Permit (RP):

The application for the renewal of the RP has to be made one month prior to the expiry of the RP. For late application of RP renewal, the late fine is of \$30 for three months and beyond three months, and amount of INR 8,450/-.

4. C Form and S Form Entries

C Form

Any Hotel / Guest House / Dharmashala/ Individual House / University / Hospital/ Institute/ Others etc. who provide accommodation to foreigners must submit the details of the residing foreigner in Form C to the Registration authorities within 24 hours of the arrival of the foreigner at their premises. This will help the registration authorities in locating and tracking the foreigners. This document provides the functionality of registration process of Hotel / Guest House / Dharmashala / Individual House / University / Hospital / Institute / Others etc. owners for Form-C

At the time of the registration of the foreign national (student) at the University, the student/faculty need to fill the C Form in online mode before applying for the Residential Permit.

S Form

FSIS (Foreign Students Information System) is used to capture information about foreign nationals admitted in Indian educational institutions. It is mandatory for all educational institutions in India admitting foreign students for various courses to register themselves first. After their user-id approved by the competent

authority i.e. FRRO/FRO concerned, the said institution will be able to fill the details of foreign students in FSIS.

At the time of the registration of the foreign national (student) at the University we need to fill the S Form in online mode before applying for the Residential Permit.

5. Exit permission:

In case, a foreigner is intending to go outside the country or outside Bihar, they need to fill an online exit permission form with a grace of three days from the date of actual departure from the University so that in case of any change in the travel date, they may take departure without any problem.

6. VISA Renewal

The application for the extension of the VISA should be made at least 60 days prior to the expiry of the VISA.

The charge of VISA Extension is US\$ 80. This amount has to be deposited in the form of Bank Draft favoring Controller of Accounts, Ministry of Home Affairs payable at Delhi.

In case of late application of VISA, a late fine is of \$ 30 for three months and beyond three months, and amount of INR 8,450/- is payable as a fine.

7. Reporting of departure after completion of the Program

When a foreign student completes the program at Nalanda, the exit entries may be made on C Form and S Form also.

During the course, if a student goes out of the

Country or out of Bihar, the exit entry should be made in the C Form and when he/she comes back again the arrival entry has to be made on the C Form.

The reporting for departure may be made 5-6 days prior to the actual departure.



Student Clubs and Societies

Students are encouraged to participate in Student Societies and Clubs, during the course of their study at Nalanda. Being a part of these groups and societies gives them an opportunity to develop their communication, organizational and social skills. The clubs are managed by students and the University provides support and facilities.

a) Sports Club

The University provides facilities for a large

number of sports for students, faculty and staff. All sports events in the University are organized by the Sports Club. Sports enthusiasts are welcome to be a part of the club and participate in events recreationally or competitively.

b) Cultural and Arts Society

The Cultural and Arts Society (CAAS) organises cultural events and festivals on campus. The Dance, Music (Dhvani), Dramatics and Photography Clubs are a part of this society.



c) Literary Society

The purpose of this society is to promote literary talent and create a community where people feel free to express themselves through the written word. Member students of this society try to promote a culture of meaningful dialogue and creative writing in the community.

d) Awareness Societies

- Environment Club

The Club is involved in a range of programmes aimed at promoting environmentally conscious behavior through hands-on "green" activities. Members of the Club contribute by providing creative ideas on how to initiate and organize programmes in line with the Club's objectives.

- Social Club

The Social Club works toward promoting

awareness about various societal issues. It hosts on-campus activities, during which prevailing social issues are examined through interactive events, discussions, seminars and talks. The club also designs off-campus activities where volunteers get a chance to visit social organizations and aid events that make a difference.

e) Career Resource Cell

The Career Resource Cell (CRC) is run by a team of students in coordination with the staff and faculty. It is involved in building connections with various organizations and companies that may offer employment and research opportunities to students. The Cell handles all aspects of such collaborations, from contacting companies to managing logistics and assisting the organization's representatives.

About Rajgir

Rajgir, in the state of Bihar, is an ancient town with a population of about 35,000 people. This historical town (known as Rājagriha in ancient times) was the first capital of the Kingdom of Magadha, a state that eventually evolved into the Mauryan Empire. Its date of origin is unknown, although ceramics dating about 1000 BC have been found in the excavations in and around the city.

Apart from being a historically rich town, Rajgir is also an important pilgrimage destination for Jains and Buddhists. Gautama Buddha gave sermons in Rajgir and preached his most profound 'Lotus Sutra' here on the Griddhkuta in

the months of December and January. Rajgir thus remains an important historical, cultural and religious town which attracts tourists from within the country and abroad.

Vegetation

The site falls in the zone of tropical deciduous vegetation and the surrounding areas have protected forests on the Rajgir Hills. The Pant Wildlife Sanctuary, which spreads over 35 sq. km, is located close to the site. While there are wastelands close to the foot of the Rajgir Hills, the land here is arable and suitable for cultivation.



Temperature

Rajgir experiences Tropical Monsoon Climate with three distinct seasons – winter, summer and rainy. The mean maximum daily temperature even in the coldest month (January) does not fall below 21°C except on higher hills. Hot season in this region covers the period from April to June, May being the hottest month.

The maximum and minimum summer temperatures are 40°C and 20°C, respectively, whereas maximum and minimum winter temperatures are 18°C and 8°C, respectively. Rajgir receives an annual rainfall between 1000 – 2000 mm.

How to reach Rajgir

Air: The nearest airport is at Patna (115 kms).

Many Indian carriers connect Patna to Kolkata, Mumbai, Delhi, Ranchi and Lucknow. Generally between October and May, flights operate from Gaya International Airport to Thailand, Yangon, Paro and Colombo. Domestic flights also operate during this period between Gaya and Delhi, Varanasi and Kolkata.

Rail: Rajgir has a railhead but the nearest major stations are Patna (110 kms) and Gaya (78 kms).

Road: Rajgir is connected by road to Nalanda (12 kms), Bihar Sharif (25 kms), Patna (110 kms), Gaya (78 kms) and Pawapuri (38 kms) etc.

Bus: Regular buses are available from all the above mentioned towns to Rajgir. Local Transport: Taxis, buses and tongas and e-rickshaws.

Student Responsibilities

The Student Handbook sets out the minimum requirements of the Graduate Programmes at Nalanda University and lists the procedures that must be followed. All students are required to follow the guidelines laid down by the University and must abide by the established standards of conduct. This will ensure that the students, faculty and administration work together to create a community that is founded

upon mutual respect for all the members, honesty in all endeavours and responsible conduct at all times.

All graduate students enrolled in Nalanda University are understood to have accepted the responsibility of adhering to all the policies and procedures that govern their education and stay at the University.



UNDERTAKING BY THE STUDENT

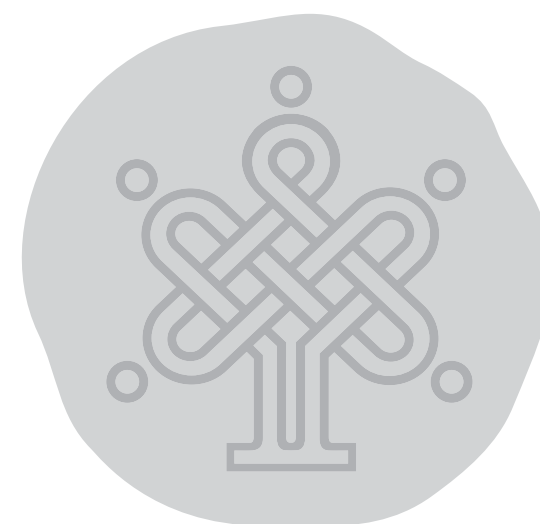
Academic Year: 2020-21

1. I, hereby, declare that, the entries made by me in the Application Form are complete and true to the best of my knowledge and based on records.
2. I, hereby, promise to abide by the admissible rules and regulations, concerning discipline, attendance, etc. of Nalanda University, and also to follow the Code of Conduct prescribed for the Students of the University, as in force from time to time and subsequent changes/modifications/amendment made thereto.
3. I acknowledge that, the University has the authority for taking punitive actions against me for violation and/or non-compliance of the same.
4. I, hereby declare that, I will neither join in any coercive agitation/strike for the purpose of forcing the authorities of the University to solve any problem, nor I will participate in any activity which has a tendency to disturb the peace and tranquility of life of the Nalanda University campus and/or its Residence Halls.
5. I, hereby declare that, I will neither indulge in, nor tolerate ragging, in any form, even in words or intentions, and I accept to give an undertaking in the prescribed format for the same.
6. I, hereby declare that, I shall be solely responsible for my involvement in any kind of undesirable / indisciplinary activities outside the campus, and shall be liable for punishment as per the law of the land. I, further understand that, the University shall in no way provide any support to me and will not be held responsible for my any such action.
7. I, also declare that, I am not suffering from any serious/contagious ailment and/or any psychiatric / psychological disorder.
8. I, further declare that, my admission may be cancelled, at any stage, if I am found ineligible and/or the information provided by me are found to be incorrect.
9. I, hereby undertake to inform the University, about any changes in information submitted by me, in the Application Form and any other documents, including change in addresses and phone nos., from time to time.

I have read and understood the information given in the Student Handbook. I hereby undertake that if at any stage I'm found to violate the rules and regulations of the University or not adhering to conduct norms, I shall be liable to disciplinary action or appropriate penal measures as stipulated by the University. I also pledge utmost respect to the University and to its academic culture.

Name : _____ Date: _____

Programme: _____ Signature: _____



Nālandā
UNIVERSITY



India



Laos - PDR



Vietnam



Thailand



Sri Lanka



Singapore



Portugal



New Zealand



Myanmar



Indonesia



China



Cambodia



South Korea



Bhutan



Bangladesh



Australia



Brunei Darussalam



Mauritius

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